BOARD OF SELECTMEN AGENDA

MONDAY, SEPTEMBER 12, 2016
SELECTMEN MEETING 7:00 P.M.
SELECTMEN'S CONFERENCE ROOM, TOWN OFFICES

The agenda for each meeting closes at 4:30 P.M. on the Wednesday preceding the meeting. Times designated for agenda items are estimated.

I. Call to Order– 7:00 P.M.

II. Opening Ceremonies – 7:00 P.M.
   A. Moment of Silence/Pledge of Allegiance

IIII. Communications/Announcements/Liaison Reports – 7:05 P.M.

IV. Citizens Petitions and Presentations – 7:10 P.M.

V. Public Hearing – 7:15 P.M.
   A. **Mobilitie, LLC** – (5 minutes)
   Mobilitie, LLC is requesting permission to construct, in accordance with plans dated June 14, 2016 the following: Haverhill and York Streets to attach equipment to a new utility pole in the right of way east of the intersection of Haverhill Street and York Street with electricity connection.

   B. **Mobilitie, LLC** – (5 minutes)
   Mobilitie, LLC is requesting permission to construct, in accordance with plans dated June 9, 2016 the following: River Road and Riverside Drive to attach a new wooden utility pole in the right of way north west of the intersection of River Road and Riverside Drive with electricity connection.

VI Regular Business of the Board – 7:25 P.M.
   A. **Tree Policy** – (5 minutes)
   Randy Hanson and Susan Stott to discuss and present the proposed tree policy for inclusion in the Selectmen's Policy Book.

   B. **Policy Manual** – (5 minutes)
   Board of Selectmen to approve the Policy Review Schedule.

   C. **New Ballot Tabulators** – (5 minutes)
   Board to discuss the purchase of a new ballot tabulator with the Town Clerk.

   D. **Town Strategic Goals** – (5 minutes)
   Board to approve the Town Strategic Goals.

E. **Town Manager Evaluation Instrument & Process** – (5 minutes)
Board to discuss and consider voting to approve the Town Manager Evaluation Instrument and Process.

F. **Council on Aging Bylaws**- (5 minutes)
Board to discuss and consider voting to approve the revised Council on Aging Bylaws Version dated 11/15/2015.

G. **Historic Mill District Task Force** –(5 minutes)
Board to discuss and consider voting to approve the Town Manager's plan to establish a Historic Mill District Task Force.

H. **Final MOA for Balmoral Dam Project** – (5 minutes)
Board to authorize the Town Manager to sign the final MOA for the Balmoral Dam Project.

I. **Balmoral Dam Temporary Construction Easement Agreement** - (5 minutes)
Board of Selectmen to sign the Temporary Construction Easement Agreement in connection with proposed removal of the Balmoral Dam.

J. **Open Meeting Law Complaint** – (5 minutes)
Board of Selectmen to discuss and possibly vote on, response to Open Meeting Law complaint filed with the Town on August 30, 2016.

K. **Interim Town Accountant** – (5 minutes)
Discuss Interim Town Accountant services and process to fill vacancy.

VII. Consent Agenda – 8:20 P.M.

A. APPOINTMENTS – (Town Manager)

That the following appointments by the Town Manager be approved:

NAME:	POSITION:	RATE:	DOH:
Town Clerk			
Carla Warren (v. K. McKenna)	Assistant Town Clerk (IE20-2)	$58,180	9/13/16
Department of Community Services			
Michael Votto	Warrior Soccer Instructor	$1,000	8/15/16
Library			
Niam Chopra	Library Page	$9.00/hr.	9/13/16
Renata Sancken (v. R. Meehan)	Young Adult Reference Services (IE20-2)	$58,180	9/13/16

Municipal Services - Plant & Facilities

Joseph Thomas (v. A. Carrasco)	Junior Custodian (PT) (W-1-1)	$21.71/hr.	9/14/16
Joshua Welch (v. P. Ouellette)	Junior Custodian (W-1-1)	$45,850	9/13/16

Police Department

Jeffrey Arleque (v. C. Heseltine	Police Sergeant (Q515-1-2)	$87,676	9/13/16
Paula Marron (v. D. Carriere)	Parking Clerk-(PT) (IE10-1-0)	$20.23/hr.	9/26/16

COMMITTEES/BOARD APPOINTMENTS

Commission on Disability – 3 year term
Justin Coppola, Sr.

Cultural Council – 3 year term
Sally Matson
Demetrius Spaneas

Economic Development Council – 3 year term
Dana Stocks

Planning Board – 5 year term
Rocky Levitt – Associate Member

VIII. Approval of Minutes from Previous Board of Selectmen Meetings – 8:30 P.M.
August 4, 2016 (Regular Meeting), August 16, 2016 (Regular Meeting)

IX. Adjournment– 8:35 P.M.

If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact Wendy Adams at 978-623-8225 or wadams@andoverma.gov in the Town Manager's Office.

MEETINGS ARE TELEVISED ON
COMCAST CHANNEL 22 AND VERIZON CHANNEL 45