Board of Selectmen
Minutes of Regular Meeting of
November 2, 2015

I. Call to Order

Chair Mary O'Donoghue called the meeting of the Board of Selectmen to order at 7:00 P.M. in the Board of Selectmen's Meeting Room at Town Offices: Present from the Board of Selectmen: Alex Vispoli-Y, Paul Salafia-Y, Dan Kowalski-Y, Robert Landry-Y, and Mary O'Donoghue-Y. Also present: Town Manager Andrew Flanagan, and Town Clerk Larry Murphy. The meeting was duly posted and cablecast live.

II. Opening Ceremonies

A. Moment of Silence/Pledge of Allegiance

The meeting began with a Moment of Silence followed by the Pledge of Allegiance.

III. Communications/Announcements/Liaison Reports

The Town Manager reported that the FY17-21 CIP Improvement Plan has been released and is available on the town website. Mr. Flanagan acknowledged Assistant Town Manager Steve Bucuzzo, Finance Director Donna Walsh, and all of the Department Heads, as well as Dr. Sheldon Berman and the School Administration and Finance Team for the critical role they played in implementing the plan.

Dan Kowalski attended the meeting of Tewksbury Street residents and Town Staff to discuss traffic and safety concerns on the roadway as well as ideas for future safety improvements. The discussion was very comprehensive and well attended.

Paul Salafia reported that he, Andrew Flanagan, and Paul Materazzo attended a meeting at Phillips Academy to talk about a future overall safety plan for the campus. Phillips Academy is looking into securing seed money to begin the planning. Dan Kowalski reminded the Board that they still have to decide on the plan to use incoming revenue from Phillips; whether it should be earmarked for a particular project or dissolved into the budget.

IV. Citizens Petitions and Presentations - None

V. Regular Business of the Board

A. 2016 Annual Town Meeting Warrant

Selectman Vispoli motioned to open the Town Meeting Warrant today, November 2, 2015, and to close the Town Meeting Warrant on Friday, January 29th, 2016 at 4:30 P.M. The motion was seconded by Selectman Salafia and voted 5-0 to approve.

B. 2016 Annual Town Election Calendar

Town Clerk Larry Murphy said the Primary date for September 2016 has not been established yet. He hopes to have an Annual Town Election Calendar for the Board's next meeting.

V. Regular Business of the Board (Cont'd)

C. Community Compact

Mary O'Donoghue said several of the Board of Selectmen attended a meeting about the Community Compact Initiative and its potential benefits led by Lt. Governor Polito at Memorial Hall Library. The Board of Selectmen has to vote to support or not support participation in the initiative. In exchange for signing onto the Community Compact with the State, the Town would receive points to be used for other forms of grant funding.

Town Manager Andrew Flanagan and his staff have put together three best practices to be submitted for the Community Compact Initiative. The first item focuses on transparency, which includes a holistic robust effort to encourage citizen participation in the town budget process and launching visual budget data platforms to provide non-versed residents insight into how the budget works and what it means in the form of tax dollars. The plan also includes launching a new Town website. Andrew has spoken with Sean Cronin, Deputy Commissioner of the State Department of Revenue and he was encouraged by what Andover is proposing.

The second item falls under Economic Development, in particular, the Historic Mill District, which they hope will attract the State's attention to provide assistance with design funding.

The third item is Regionalization Services - North Andover and Haverhill have developed a website to bring attention to the availability of commercial parcels. Dennis DiZoglio, Executive Director of the Merrimack Valley Planning Commission will speak about this at the Town of Andover's Mid-Year Review on Tuesday, November 17, at 7:00 P.M. at Memorial Hall Library.

Selectman Vispoli moved to approve to support the Town Manager's application for the Community Compact Initiative on high-level best practices. The motion was seconded by Selectman Landry and voted 5-0 to approve.

D. Paint and Recycling Legislation

The Paint & Recycling Legislation is an industry sponsored bill and proposes that paint manufacturers be responsible for collecting open paint cans. The program has the potential to save the town $15,000 per year at recycle events currently paid for by the Town of Andover.

Mark Fournier, Deputy Director of the DPW, shared information on the Recycling Bill meant to extended producer responsibility by having the manufacturers take responsibility for paint that is not used and to be responsible for recycling or disposing of paint. An advanced recycling fee will be embedded into the price of the paint when purchased. By taking the paint out of our trash, the Town will have less tonnage to get rid of thereby saving money. Currently, at the Town Recycling Drop-off Days, the Town charges a fee per car – with the Town subsidizing the actual fee to recycle.

VI. Regular Business of the Board (Cont'd)

D. Paint and Recycling Legislation (cont'd)

Selectman Vispoli has read the bill, and feels it has a lot of openness on what the fees will be. He cannot support a paint tax/fee that will drive up the price for the consumer. The Bill has not gone to the House yet for a vote; it is early in the game yet to make a stand. Selectman Kowalski is concerned about the allocation of space businesses will need to comply with law. Mark Fournier said the American Coating Industry is trying to standardize the mandate on recycling paint across the country. The bill has financial impacts to the town as well as environmental benefits, and one of the options in the legislation is to have regional recycling centers.

Selectman Vispoli moved for the Board of Selectmen to not take a position to support The Paint & Recycling Legislation because it is too early in the process. The motion was seconded by Selectman Landry and voted 5-0 to not support.

E. Tennessee Gas Pipeline

Kinder Morgan has announced they will be filing with FERC on Nov 20th – Andover must decide if they want to file a motion to be an intervener to receive and monitor activity by Kinder-Moran and FERC. Selectman Kowalski suggested the Board get a copy of all the Executive Session Minutes on this discussion before making a decision.

John Hess, 145 Chestnut St representing Andover Pipeline Committee said if Andover files as an intervener you cannot challenge anything that comes up and the Town would have no standing to act. There is no cost to the Town, beyond staff time to keep track of on-going communication, to become an intervener and no cost to apply. However, the Town has to file within 21 days of when Kinder-Morgan submits their application.

The Board of Selectmen will schedule an Executive Session to discuss their decision prior to having this on a future agenda.

F. Zoning Board Sub-committee

Selectman Landry motioned to appoint Alex Vispoli and Paul Salafia as the subcommittee members to fill the current vacancy on the Zoning Board of Appeals. Selectman Kowalski seconded the motion and the Board voted 5-0 to approve.

G. Board of Selectmen and Town Manager Goal Setting Meeting Date

The Board discussed dates for a Goal Setting Meeting with Town Manager Andrew Flanagan and will confer via email to firm up a date within the next two weeks.

VII. Consent Agenda

A. Change of Manager

Selectman Landry moved to approve the request of Springhill SMC, LLC D/B/A Springhill Suites by Marriott Boston Andover, 550 Minute-man Road, who has applied for a change of Manager on its Liquor License. The new Manager of Record will be Casey Williams.

Casey Williams, the new Manager, provided documentation that all staff members has had TIPS Training. The motion was seconded by Selectman Salafia and voted 5-0 to approve.

VIII. Consent Agenda (Cont'd)

B. Appointments

On a motion by Selectman Vispoli and seconded by Selectman Salafia the Board voted 5-0 to approve the following appointments by the Town Manager as printed:

Name	Position	Rate	DOH
Youth Services			
Emma Feeney	AYS Counselor	C2A/$9.00/hr	10-20-15
Matthew Joyall	AYS Counselor	C2A/$9.00/hr	10-20-15

C. Upcoming Meetings

November 10, 2015	Triboard Meeting at 7:00 P.M. School Committee Room
November 16, 2015	Regular Meeting of the Board of Selectmen
November 17, 2015	Mid-Year Review at 7:00 P.M. at Memorial Hall Library

IX. Adjournment

At 7:45 P.M. on a motion by Selectman Vispoli and seconded by Selectman Landry the Board voted 5-0 to adjourn the Regular Meeting of November 2, 2015.

Respectfully submitted,

Dee DeLorenzo
Recording Secretary

Documents: FY-17 Budget & Town Meeting Planning Calendar
Memo regarding participation in Commonwealth's Community Compact Initiative