

The Andover Council on Aging Advisory Board met in regular session on Thursday, February 11, 2016 at 8:00 am at The Center at Punchard, 30 Whittier Court, Andover, MA.

Chair Ann Grecoe called the meeting to order at 8:08 am and on  
ROLL CALL: Present were Margaret O'Connor, Kaye Devanna, Joan Fox, Ann Grecoe, Mike Roli, Jane Gifun, Don Robb and Joe Ponti.

Also present were Kathy Urquhart, Director of Elder Services; Donna Morse, Executive Secretary of Elder Services; Larry Murphy, Town Clerk and residents Dave Murphy, William Xu and Yuying Yang.

Absent were: Ken DeBenedictis and Stu McNeil.

### **Minutes**

On MOTION by Kaye Devanna, which was seconded by Joan Fox, it was voted to accept the minutes. On VOICE VOTE the motion was declared as PASSED UNANIMOUSLY.

### **Committee Reports**

Senior Housing – Joe Ponti reported that two forums have been held regarding the issue. Changes were to be made to the By-Law and they have been submitted to the Town Clerk for Town Meeting. The new by-law will require a 2/3 majority vote at Town Meeting to pass raising the question of how to get people out to vote. Joe reviewed talking points Board members could use when talking with residents.

Nominating – Kathy Urquhart reported that she will follow-up with the two names she has. It was reported that Ken DeBenedictis has one name but the person has not been contacted.

Transportation - Kathy reported that the MVRTA did a presentation here at The Center. About thirty people attended but only 7 had pre-registered, falling short of the fifteen needed to allow Charlie Cards to be done at that time.

Shining Star Award – Ann Grecoe stated that she would like a local restaurant to provide a lunch for the event and to have someone provide entertainment. Kathy asked to meet with Ann about this. Nomination forms will be coming.

### **Director's Report**

Kathy Urquhart requested input from the members regarding accomplishment for the past year to be included in the Annual Report. She stated the information needs to be submitted by February 19.

### **Other Business**

Home Rule Process – Town Clerk Larry Murphy spoke about the process explaining that Legislative sessions are two years long and an estimated 7,000 petitions are filed during each session. The petition that the Board members have been working on was filed late in the process, making it harder to move along. He stated that “the devil is in the details” and while this petition looks great on the surface, the legislators will drill down into the details and will look at the impact on various areas. He encouraged them to be patient and continue to follow the process.

Strategic Plan - Ann requested that the old strategic plan be emailed to the members.

By-Laws Changes - Donna Morse will contact the subcommittee members to be sure of the correct version of the changes before the requested changes are forwarded to Town Council for review.

Newsletters – Kathy will look into how much it would cost to have 5,200 newsletters folded by the publisher each month and research the cost of the periodical rate for mailing. It was suggested that newsletters be delivered to nail and hair salons in town. Kathy stated that permission is needed before that can be done. No one was willing to make calls.

Signage - Joe Ponti asked what was missing from the project. Kathy stated that it has to go before the Design Review Board and that she would pull the information that has been collected and contact the DRB.

**Citizen Input**

William Xu invited the Board members to the Chinese New Year Celebration at The Center on February 26<sup>th</sup>.

On MOTION of Jane Gifun, and seconded by Joan Fox, the meeting adjourned at 9:45 am.

Respectfully Submitted,  
Donna Morse  
Recording Secretary

The next regular meeting is March 10, 2016 at 8 am.