

**DESIGN REVIEW BOARD
MEETING MINUTES**

June 10, 2015

36 Bartlet Street
3rd Floor Conference Room A

Call to Order:

The meeting was called to order at 6:30 p.m. Present were members Craig Gibson, Suzanne Korschun, Anita Renton, Eric Daum and Paul Maue.

APPLICATIONS

Andover Storage Assoc., LLC, 0 Essex Street

DBB-15-10

Mr. Mark Harrington, Mr. Jay Burke and Mr. Robert Norbedo presented the application for four attached signs. There are two signs for each of the two businesses located at the same location. The signs will be on the front and side of the building and illuminated from a separate source. Ms. Korschun noted that the signs for each business used different fonts for the phone numbers and web addresses. Though they are two separate businesses and signs, she suggested they use the same font. The applicant noted that they are using the same sign as what they have on their trucks.

This property is in IG district, bordering Mixed Use and General Business districts.

La Mia Moda, 28 Chestnut Street

DRB-15-11

Ms. Dawn Pease of Dawn's Sign Tech presented the application for four non-illuminated signs, one in the front of the building, one in the rear, and two directory signs on each side of the building. The sign has a charcoal background with gold lettering.

Mr. Daum motioned to approve the application as submitted.

Ms. Renton seconded the motion.

All in favor (5-0)

Cute as a Button, 168 North Main Street

DRB-15-12

Ms. Irina Astapova, business owner, presented the application for one non-illuminated attached sign. It will be located on the second floor of the building. The DRB would like to see the sign location raised up by one clapboard on the building.

Ms. Korschun moved to accept the application as submitted with the stipulation that the sign be moved up by one clapboard.

Mr. Maue seconded the motion.

All in favor (5-0)

Elm Square Oyster Bar, 2 Elm Square

DRB-15-13

Mr. Matt Morello presented the application for two attached signs and signage on the windows and doors. The attached signs will be white acrylic lettering. The window and door signage will have a transparent background.

Mr. Daum moved to accept the application as submitted.

Ms. Renton seconded the motion.

All in favor (5-0)

26 Essex St. Owner, LLC, 26 Essex Street

DRB-15-14

Mr. John Pearson presented the application for the re-design of the façade. The Preservation Commission has reviewed the proposal and asked that the renovation be documented. The brick building was built around 1916 and had three retail spaces on the left and the post office on the right. It was renovated in the mid 1980's with cladding installed covering the brick and pediment. They intend to remove the pediment at the roof and the cladding on the building. However, they are not sure of the condition of the masonry. They will paint the brick once exposed. The windows will remain. There will be a white trim color with colored awnings, blue over the windows and brick red over the entrance. The entrance has a wood panel treatment on the left side which relates to the ceiling in the front to back corridor of the building. They want to emphasize the two sides of the building separated by the entrance. The scale of the buildings on the west side of Essex St. are consistent up to 26 Essex St. which is 102 ft. long. Pursuing the design concept of articulating the two sides of the building with a break in the middle will relate much better to the other buildings on the street and help diminish the long monolithic front.

Mr. Gibson suggested a more compelling entrance, possibly raising the height of the entrance panel or extending the wood into the area to match the ceiling in the center hall which is a wood look product going to the back of the building. A Board and Batten style Hardi product could also work. Changing the slope of the awning was also suggested. The DRB feels the fabric is not a façade material for the entrance way.

The signage has not been designed yet. They would like to see a "26" on the center awning, and a panel for signage on the area to the left of the entrance.

Mr. Daum moved to accept the application as submitted with the suggestion that the applicant consider using alternate materials rather than the fabric awning at the entrance.

Mr. Maue seconded the motion.

All in favor (5-0)

Uburger, 89 Main Street

DRB-15-07

Mr. Chen submitted drawings of the proposed signs and banners as discussed at the May DRB meeting. The two attached signs are to be located on the front and side of the building. They will be black and gold to match the other signs on the building. The banner will have a red background around the white lettering.

Mr. Daum moved to accept the application as submitted.

Mr. Maue seconded the motion.

VOTE: Unanimous (5-0)

MINUTES

Meeting of May, 2015

Mr. Gibson motioned to accept the minutes as submitted.

Mr. Maue seconded the motion.

Vote: Unanimous (5-0)

DISCUSSION

There being no further business, the meeting of the Design Review Board for June 10, 2015 was adjourned at 7:50 p.m.

Respectfully Submitted,

Patti D'Agata