

## **DESIGN REVIEW BOARD**

### **MEETING MINUTES**

**February 10, 2016**

36 Bartlet Street

3<sup>rd</sup> Floor Conference Room B

#### **Call to Order:**

The meeting was called to order at 6:30 p.m. Present were members Craig Gibson, Suzanne Korschun, Anita Renton and Paul Maue.

#### **SIGN APPLICATIONS**

##### **William Roberts Salon, 209 North Main Street**

DRB-16-1

Mr. Stephen Rutter, building owner, presented the application. The proposed sign will be attached to the building facing Shawsheen Plaza. The sign, located at the current business location of 166 North Main Street, was approved at the June, 2004 DRB meeting.

A second sign will be located on the freestanding Santander Bank sign in the front of the building on Main Street. It will have a white background with red letters. The sign will duplicate the size and look of the existing Barber Shop sign at the same location. They also intend to replace the awning without signage.

Mr. Korschun moved to accept the application as submitted.

Mr. Gibson seconded the motion.

**Vote:** Unanimous (4-0)

##### **Touchstone Closing and Escrow, 38 Main Street**

DRB-16-2

Ms. Dawn Pease presented the application for the property owner. She will not be installing or fabricating the sign. The proposed signage will be consistent with what was there. The application does not note the finish of the letters. Ms. Pease assumes the letters will have a gloss to them. The sign will not be illuminated. The board discussed the location of the signage as there are a few different ways to center the sign to the front of the building. The board agreed that the location chosen works best.

Ms. Renton moved to approve the application as submitted.

Mr. Maue seconded the motion.

**Vote:** Unanimous (4-0)

**Jamie Mauritz James & Assoc PLLC, 15 Railroad Street**

DRB-16-4

Ms. Jamie Mauritz James, business owner, presented the application. The sign is replacing a sign, same size. It will hang from the existing bracket and will use existing illumination. The sign will be 11 sq. ft., larger than the 9 sq. ft. the by-law allows. Mr. Maue moved to approve the application as submitted.

Ms. Korschun seconded the motion

**Vote:** Unanimous (4-0)

There is a Zoning decision, 3953, that granted approval for the larger sign.

**MINUTES**

Meeting of January, 2016

Mr. Gibson motioned to accept the minutes with changes.

Mr. Maue seconded the motion.

**Vote:** Unanimous (4-0)

**DISCUSSION**

Mr. Gibson noted that there are 2 window signs at the Robert Jason Salon, 92 Main Street. The building inspector will be made aware of this.

Ms. Renton will not be able to attend the March DRB meeting.

**Other Business**

None

**Adjournment**

There being no further business, the meeting of the Design Review Board for February 10, 2016 was adjourned at 7:10 p.m.

Respectfully Submitted,

Patti D'Agata