

**Call to Order**

The meeting was called to order at 8:00 a.m. in the 2<sup>nd</sup> floor Conference Room at the Town Offices. Present were: Chairman Timothy Vaill, John Fenton, Marlene Hoyt, Andrea Leary, and David Pierre; also present were: Planning Director Paul Materazzo and Town Manager Buzz Stapczynski.

**Minutes**

On a motion by Mr. Pierre seconded by Ms. Hoyt, the Council voted to approve the February 6<sup>th</sup> minutes by a unanimous vote.

**Schneider Electric**

Mr. Vaill introduced Schneider Electric Vice President Ed Mueskes to learn about his experience with the permitting process when relocating to Andover, his plan to expand, and how the EDC can help. Mr. Mueskes gave an overview of the company and explained that its primary focus is currently on Energy Management. In collaboration with other companies, Schneider Electric helps residents and businesses become a more green and efficient operation through integrated solutions with software. There are five Global Design Centers – Mexico, France, China, India and 800 Federal Street, Andover, each with a different specialty.

The decision to settle in Andover was primarily based on consolidating to a more centralized location from their other local offices. Currently there are 711 employees with a capacity for 900. Relocating to Andover has been a positive and fruitful experience. The Town has been cooperative, flexible and responsive. They are now working on final approvals in preparation to move in and become operational. In addition, they are working with transportation management for suggested improvements to possible traffic congestion, such as forming van pools.

Discussion continued with ways that Schneider Electric can collaborate with the Town, and how the Town can utilize their resources. Mr. Mueskes described their “Cool Sites Program” which includes the following three tiers: Events, Services, and Solutions.

- *Events* – (employee, community or business events)  
For community, perhaps plan a collaborative program similar to Earth Day where a park is cleaned or something is constructed, as examples. Schneider Electric has a leader for each of these groups who could be the contact person for planning with the Town.
- *Services* – determine what time-saving services can be brought into the building for employees such as dry cleaning or massage. They have a gym, cafeteria and ATM in the building already. A survey is currently being conducted to assess what services the employees want.
- *Solutions* – this is about employees knowing their own solutions and how their solutions are being used in their own building. They will be giving tours and exposing Schneider Electric employees to what is available.

EDC members discussed availability of services nearby such as the Lawrence Vocational High School where a hair and nail salon is accessible. Schneider Electric will link to the Andover website and develop a guideline document so employees know what services exist. With the ID Amenities zoning in place, an effort needs to be made to attract potential service providers.

A possible Grand Opening event, along with a tour, is being discussed and possibly scheduled sometime in September, so Schneider Electric can inform the community what the company

**Schneider Electric (cont'd)**

does. Connections will be made to learn about possible energy solutions/savings available to the Town and residents.

**Upcoming Meeting**

Communications Breakfast with the Phillips Academy Administration at Andover Inn on March 6<sup>th</sup>, 8:30-10:00 a.m. The Town of Andover, schools, and PA have always had an ongoing positive relationship.

Discussion revolved around the meeting Agenda. How is Downtown Andover servicing students and faculty? What is lacking? Public Safety issues should be addressed. Some suggestions were proposed such as: having a bike sharing program with available spots to park the bikes, collaborative community service programs, or athletic field access. At the meeting, the Town Manager will give an introduction, and then a dialogue will continue where PA can express their thoughts, and EDC will express ways to respond to their needs and share goals for mutual community Economic Development.

**Development in Downtown**

Mr. Pierre will work with the Community Development and Planning office toward supporting mobile food vendors, but with regulations. A letter will be sent to the Selectmen discussing the need to set parameters for whom to allow, and to designate a location for trucks. Bylaws will need to be put into place, and a suggestion will be made to form a working group to determine the rules.

**Adjournment**

The meeting was adjourned at 9:30 a.m.