

Call to Order

The meeting was called to order at 8:00 a.m. in the 2nd floor Conference Room at the Town Offices. Present were: Chairman Timothy Vaill, John Fenton, Marlene Hoyt, Andrea Leary, David Pierre, and Jeffrey Spagat; also present were: Planning Director Paul Materazzo and Senior Planner Lisa Schwarz.

Minutes

On a motion by Ms. Hoyt seconded by Ms. Leary, the Council voted to approve the February 20th minutes by a unanimous vote.

On a motion by Ms. Hoyt seconded by Ms. Leary, the Council voted to approve the March 6th minutes by a unanimous vote.

On a motion by Ms. Hoyt seconded by Ms. Leary, the Council voted to approve the March 20th minutes by a unanimous vote.

Updates

Schneider Electric has chosen the Andover location as its North American headquarters and will be expanding on Federal Street. An additional 200 employees, (bringing total to 900) are anticipated once fully operational, becoming the 5th largest company in Andover.

A Warrant Article for \$118K will be requested at Town Meeting for the following: pay and display machines, a new police parking vehicle, and funds for a parking study. There was discussion about how to solicit support for this Article including submitting a Townsman article emphasizing the need for improved parking to restore the downtown vitality, and how to ensure support from the ABCA, Town Manager, BOS, FinCom and Planning Board.

Food Service Trucks: EDC will reach out to the Selectmen in support of allowing the Town to set parameters, if needed, to regulate the location and timing of food trucks.

Andover Tomorrow, May 21, 2014

MA Secretary of Housing and Economic Development Greg Bialecki will provide the State's view on Economic Development and ways the State can help Andover. Four locations in Town have already been identified as "priority development sites" and may be entitled to receive State funding.

At the forum, Mr. Bialecki will be presenting followed by Executive Director Merrimack Valley Planning Commission Dennis DiZolgio. Mr. Fenton will speak on behalf of the EDC explaining how Town revenue enhances the schools and Town programs. EDC members should inform Ms. Schwarz if willing to work on other communications strategies.

A similar procedure to the last forum will be followed to promote the event and encourage attendance.

Downtown Solutions – Infill Development

The question of what should be the long-term vision for the Town was discussed, and will be further explored. A plan for how to attract businesses and make improvements to the Downtown will be developed.

Adjournment

The meeting was adjourned at 9:30 a.m.