

Call to Order

The meeting was called to order at 8:15 a.m. in the 2nd floor Conference Room at the Town Offices. Present were: Chairman John Fenton, Marlene Hoyt, Andrea Leary, Holly Nahabedian, David Pierre, and Mike Sewall; also present were: Planning Director Paul Materazzo, Senior Planner Lisa Schwarz, and Selectman Paul Salafia.

Minutes

On a motion by Ms. Leary seconded by Ms. Hoyt, the Council voted to approve the March 3rd minutes by a unanimous vote.

On a motion by Ms. Leary seconded by Ms. Hoyt, the Council voted to approve the March 15th minutes by a unanimous vote.

Membership

Mr. Fenton made a motion and Ms. Hoyt seconded to nominate Mr. Michael Morris, Jr. as a member of the Economic Development Council. The motion passed unanimously. Mr. Morris, Jr. has lived in Andover most of his life and has worked in Town since 1999.

The *Economic Development Council Membership List* was distributed and members brainstormed potential people to invite to fill the vacated positions. There are currently 8 members but originally had 11. Ms. Leary will follow-up on trying to find a representative to join from Pfizer. Representatives from other larger Andover companies will also be explored.

EDC Related Items

Parking Plan: A parking implementation committee will be formed to decide on the execution of the parking study recommendations. The committee will be comprised of people from various relevant departments such as DPW, Police, Treasurer's Office, Plant Facilities, and EDC. The new Deputy Town Manager will be involved once he assumes the position on April 27th. At first, the committee will meet 2 times/month and will make incremental recommendations to the Board of Selectmen who have final approval. EDC will continue to remain involved. A suggestion was made to invite the Deputy Town Manager to a future EDC meeting.

Moving Forward: The EDC should remain involved in all potential growth areas, including the Historic Mill District. A one page document, *Economic and Fiscal Benefit Overview*, was distributed as an example to create a template reflecting the economic impact for future businesses coming to town. Pfizer is still moving forward to expand in Andover and expedited permitting and TIF approval will be helpful. EDC needs to remain informed of projects such as the Pfizer expansion and advocate in support. Identifying snags and collaborating with various Boards for permitting and marketing are important for a positive outcome.

A new subcommittee will form to work along with Mr. Materazzo to identify a representative from each of the larger corporations in Andover to form a relationship of open dialogue and consistent communication. Ms. Hoyt will be the Chairperson with Ms. Leary, Ms. Nahabedian, and Mr. Morris, Jr. as subcommittee members.

Andover Rotary Citizen Who Cares: Mr. Tim Vaill has been chosen for his work on EDC. He will be honored on May 5th at the Wyndham Hotel, 6:00 p.m.

Town Meeting Update/Prep

The *2016 Warrant Articles Draft* was distributed. Articles 31, 32 and 33 refer to the acquisition of 5 Campanelli Drive and the Municipal Services Facility Relocation. Andover now has a great economic plan, perfect non-residential site to relocate the Municipal Services Facility, and huge potential to rebuild the vacated site. Mr. Pierre will speak as a business owner and resident at the May 3rd Town Meeting in support of these Articles and on behalf of EDC who has previously agreed to support them.

A presentation on the importance of relocating the Town Yard and redeveloping the Andover Historic Mill District will take place on Wednesday, April 13th at the Public Safety Center, 6:30 p.m. Recognition was expressed for the hard work by Mr. Materazzo and Ms. Schwarz especially on the Historic Mill District initiative.

Articles 52 (Tax Increment Financing Agreement) and 53 (Restaurant Amendment Zoning Bylaw - which had previously been voted on by EDC) will also be supported by the Council.

Ms. Nahabedian made a motion and Ms. Hoyt seconded that EDC support Article 52 in favor of Tax Incremental Financing. The motion passed unanimously. Mr. Fenton will speak at Town Meeting on behalf of EDC in support of Articles 52 and 53.

There was discussion about Article 40 – In Town Independent Overlay District for an over 55 community. Ms. Nahabedian will send more information about this electronically.

Next Meeting

Thursday, May 5th at 8:00 a.m.

The EDC will continue to meet on the first Thursday of each month with the option to meet a second time if needed. Subcommittees will schedule meetings at other times during the month and report back to the group.

Adjournment

The meeting was adjourned at 9:30 a.m.

Documents: 2016 Warrant Articles Draft

Economic and Fiscal Benefit Overview Template

Economic Development Council Membership List

Original Draft of Economic Development Council's Mission and Formation

Andover Talent Bank Form