

Call to Order

Chairman Stumpf called the meeting to order at 7:00 p.m. in the Selectmen's Conference Room. The meeting was live cablecast.

In attendance were S. Jon Stumpf, John Barry, Jr., Joanne Marden, Bojay Taylor, Eugene (Janie) Moffitt, Margaret (Peggy) Kruse, Donna Walsh, Greg Serrao and Linn Anderson. Absent was Bonnie Zahorik.

Approval of Minutes – August 24, 2016

Upon motion made by Ms. Anderson and seconded by Mr. Barry, it was voted to approve above minutes as amended. Motion passed 6-0-2 with Mr. Taylor and Ms. Kruse abstaining.

Introduction of Deputy Town Manager

Mr. Stumpf welcomed Mr. Mangiaratti to the meeting. He gave the following update from the Town Manager's office:

- a) The Permanent Town Building Advisory Committee consisting of five permanent members is making progress on the conceptual design of the municipal services building on Campanelli Drive; preparing presentation on the project that the taxpayers can support at Special Town Meeting anticipated in early January.
- b) Regarding long range planning strategy presented at Triboard Meeting, subcommittee members to date are Ms. Scully and Mr. Blumstein, School Committee, and Mr. Taylor and Ms. Marden, Finance Committee with Board of Selectmen liaisons to be announced.
- c) The Retirement Board voted to change the pension funding schedule by lowering discount rate, resulting in an increased contribution from 8% to 10% per year.
- d) Town and school collective bargaining agreements (with exception of Fire Department) expired on June 30, 2016; contract negotiations have begun with an anticipated resolution date between six and seven months.

Discussion ensued with regard to the need to frame the negotiation of all school and town contracts on the basis of the total compensation package, including salary, health insurance, retirement and OPEB. Mr. Stumpf asked Mr. Mangiaratti for a one-page summary of the negotiation process

Mr. Stumpf suggested that new hires' total compensation, including health insurance, be carried in the budgets of their departments. Existing employees would be "grandfathered" and carried in the main health insurance line item. He reiterated that total compensation was an issue the Committee had been concerned about for a long period of time without success.

Health Insurance Update

Mr. Stumpf asked Ms. Walsh for an update on health insurance. She said the year ended with a small surplus, and that she is working with auditors to finalize numbers.

Debt Service Model

Ms. Walsh reported that all CIP submissions would be reviewed by the end of October and \$900K was carried as the amount to be used as debt service for the new Municipal Services Facility.

Liaison Update

PBTAC - Ms. Anderson submitted the attached update on the Permanent Town Building Advisory Committee.

Municipal Services – Ms. Kruse reported on her conversation with Mr. Cronin. The Permanent Town Building Advisory Committee is making progress on new municipal building. Ledge was encountered but its impact would be lessened by building “around it”; the current contingency fee is 8%; this is high and they are working with project managers to decrease it; the building maintenance and water treatment plant will be staying where they are. A January 17th Special Town Meeting planned (Ms. Marden expressed concern that holidays would impact the feasibility of this date vis-à-vis Finance Report deadlines etc.). Ms. Anderson will advise the PBTAC of this concern.

Other projects discussed: landfill capping and removal of materials; Collins Center façade ongoing; town house roof completed; paving, school and street lighting projects completed this summer; playground not started.

School – Mr. Serrao reported fourth quarter sped update due on October 5th

Other

Ms. Anderson suggested inviting the new Director of Community Services to an upcoming meeting.

Mr. Barry will take over from Mr. Taylor the liaison position to Community Services.

Ms. Marden advised members to register for the Annual Meeting of the Association of Finance Committees. Christine to email information to members and take care of registrations.

Next Meeting

Next meeting is Wednesday, October 12th.

Adjournment

Upon motion duly made by Mr. Serrao and seconded by Mr. Barry, it was voted to adjourn.

Meeting adjourned at 8:09 p.m.

Respectfully submitted,

Christine Martin Barraford
Recording Secretary
Attachment: *PBTAC Liaison Update*