Call to Order

The meeting was called to order by Town Manager "Buzz" Stapczynski at 7:30 a.m. in the Third Floor Selectmen's Conference Room A.

In attendance were Michael Morris, Sr., Mark Baldwin, Steven Caron, Thomas Hartwell and Mark Wickersham. Also in attendance were Selectman Liaison Robert Landry, Finance Committee Liaison John Barry, Finance Director, Donna Walsh, Town Manager, "Buzz" Stapczynski, Town Counsel, Tom Urbelis, Town Clerk, Larry Murphy, and Board of Selectmen Chair, Mary O'Donoghue. Retirement Executive Director Kothman was seated in the audience.

The Chair of the Board of Selectmen and Town Manager opened the meeting with introductions of the members and the liaisons. Town Clerk Murphy discussed the Open Meeting Law and provided an overview of what is required to comply. He addressed such things as the use of email and the forty-eight hour posting requirement.

Town Counsel Urbelis then spoke about the Public Records Law, the Open Meeting Law and the Conflict of Interest Law, Chapter 268A. He spoke about several instances where the Conflict of Interest Law may apply. If in doubt, members can contact his office and speak with either him or Carol McGravey at 617-338-2200.

Town Counsel Urbelis indicated that the new members have been designated as Special Municipal Employees, which provides them more protection under the Conflict of Interest Law.

Ms. O'Donoghue recommended that the Committee elect a Chair and a Vice Chair. Mr. Morris then recommended that the group appoint a temporary Chair and Vice-Chair for the first two meetings and elect a permanent Chair and Vice-Chair at the third meeting. Upon motion duly made and seconded, Michael Morris, Sr. was voted to be the temporary Chair. Upon motion duly made and seconded, Mark Baldwin was elected to be temporary Vice-Chair.

Mike Morris, Sr. then asked the liaisons to provide background information regarding the role and mission of this Committee. Selectman Landry indicated that the Selectmen started the Committee to provide advice regarding the Town's OPEB liability, using the OPEB Subcommittee Report of November 24, 2014 as a starting point. Finance Committee member John Barry indicated that the Finance Committee supported the Selectmen's creation of this Committee and is interested in the action steps to be recommended by it. Tom Hartwell discussed the GASB changes and requirements for reporting the Town's OPEB liability. Mike Morris recommended the members review the OPEB Subcommittee Report dated November 24, 2014 and the twelve recommendations in preparation for a discussion at the next meeting.

Next Meeting

The next meeting is scheduled for Thursday, June 18 at 7:30 a.m. in the Selectmen's Conference Room A.

Adjournment
Upon motion duly made and seconded, it was unanimously voted to adjourn.

Meeting adjourned at 9:23 a.m.

Respectfully submitted,

Reginald S. Stapczynski
Town Manager