

MEETING NOTICE- REVISED
TOWN OF ANDOVER

Town Clerk Date Stamp

Board/Committee Name: West Elementary School Building Committee
Date: Thursday, March 19, 2020
Time of Meeting: 7:30 AM Meeting
Location: Virtual Meeting

Signature



AGENDA

A SHORETEL CONFERENCE CALL HAS BEEN CREATED FOR THIS MEETING.

To join the call:

+1 (646) 606-3215 (Local dial in)

enter the access code

Participant code: **8477039#**

Please email Janet Nicosia at jnicosia@andoverma.gov
15 MINUTES before the meeting if anyone would like to be sent the documents that we will review at our meeting.

- 1) Call to Order:
- 2) Approval of Minutes. Vote Expected.
- 3) Approval of Invoices and Change Orders. Vote expected.
- 4) Update on PDP submission to MSBA.
- 5) Review of Building Concepts and modification of concepts.
- 6) Discussion on which concepts to advance to the PSR.
- 7) Public comments may be heard by the SBC Chair(s).
- 8) Selection of Next SBC Meeting date(s) and main subject.
- 9) Adjourn

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