



# MEETING NOTICE TOWN OF ANDOVER

375<sup>th</sup> Anniversary Committee  
April 14, 2021 at 4 PM Meeting via WebEx link  
AGENDA

RECEIVED  
TOWN CLERK'S OFFICE  
2021 APR -9 PM 3:42  
TOWN OF ANDOVER, MASS

## AMENDED

1. Call to Order/Roll Call

Thomas Adams, Cipriano Apicelli, Joe Halpern, Melissa Litton, Paul MacKay, Joann Michalik, Richard Padova, Bill Pennington, Susan Pokress, Buzz Stapczynski

2. Approval of Meeting Minutes

- a. March 30, 2021
- b. April 5, 2021

3. Correspondence

4. Citizen Input on topics not on agenda

5. Subcommittee Reports

- a. Event Planning
  - i. Draft event calendar update
  - ii. Committee to consider voting on May event(s)
- b. Finance/Fundraising
  - i. Draft sponsor offerings update
  - ii. Committee to consider voting on sponsorship offerings
- c. Publicity
  - i. Draft publicity plan update
  - ii. Committee to consider voting on publicity plan

6. Other Business

7. Adjournment

Next Meeting April 27, 2021 at 4:00 pm

*Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the 375<sup>th</sup> Anniversary Committee will be conducted via remote participation to the greatest extent possible.*

*Members of the public who wish to ask a question on particular agenda items can do so by emailing [ann.ormond@andoverma.us](mailto:ann.ormond@andoverma.us). Residents are encouraged to email their questions ahead of the meeting; however, staff will be available to present the Committee with questions received during the meeting. Please include your name and address with your question.*

*Every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the Town's website an audio or video recording, transcript, or other comprehensive record of the proceedings as soon as possible after the meeting.*