



TOWN OF ANDOVER

Town Offices
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DATE: July 28, 2021

TO: All Building Division Staff

FROM: Chris Clemente Building Commissioner/Inspector of Buildings

RE: Requests to “Close” Open Permits

This office in accordance with the provisions of 780 CMR (Massachusetts State Building Code) is unable to “close” or “finalize” open building permits that were issued prior to 10/20/2017. 780 CMR § 110.5, states in part, “It shall be the duty of the holder of the building permit or their duly authorized agent to notify the building official when work is ready for inspection.”

Permits that have not had the required inspections (including building, electrical, gas, plumbing & mechanical) become invalid after 180 days. 780 CMR § 105.5 states in part, “Every permit shall become invalid...if the work authorized on the site by such permit is suspended or abandoned for a period of 180 days after the time the work is commenced.”

Should a party be aggrieved by this policy, they may in accordance with 780 CMR § 113 appeal such to the Massachusetts Building Code Appeals Board. Forms for such are available at www.mass.gov