



DEPARTMENT OF COMMUNITY DEVELOPMENT & PLANNING  
ANDOVER TOWN OFFICES, 36 BARTLET STREET  
ANDOVER, MA 01810  
<http://www.andoverma.gov/cdp>

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**DESIGN REVIEW BOARD MEETING AGENDA**  
**Thursday, June 11, 2020 at 6:30 p.m.**  
**(PLEASE NOTE CHANGE OF DATE & VIRTUAL MEETING)**

TOWN OF ANDOVER, MASS.

**APPLICATIONS**

1. **Whole Foods Market**  
40 Railroad Street, (MU)  
DRB-20-6 Application for one attached sign in front of building.
2. **Mak & Co**  
45 Main Street, (GB)  
DRB-20-7 Application for one attached sign.

**COMMUNICATIONS, REPORTS AND OTHER BOARD BUSINESS**

1. Updates
2. Minutes – March 2020
3. Other – Discussion of the outdoor seating process
4. Upcoming Dates of interest
  - **Next DRB meeting**  
Wednesday, July 8, 2020
  - **Deadline for New Applications for the July 8, 2020 DRB meeting**  
Submit to the Building Division by Monday, June 29, 2020 (before 3:00pm)  
The original application and 5 copies must be provided

*Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Design Review Board will be conducted via remote participation to the greatest extent possible. Members of the public who wish to ask a question on particular agenda items can do so by emailing [building@andoverma.gov](mailto:building@andoverma.gov). Residents are encouraged to email their questions ahead of the meeting, however, staff will be available to present the Board with questions received during the meeting. Please include your name and address with your question.*

*Every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the Town's website an audio or video recording, transcript, or other comprehensive record of the proceedings as soon as possible after the meeting.*

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The matters listed above are those that are reasonably anticipated by the Chair to be discussed at the meeting. Matters may be discussed out of order or may be deferred. Any member of the public wishing to attend this meeting who requires special accommodations in accordance with the Americans with Disabilities Act should contact the Town Manager's Office at 978-623-8210 or [manager@andoverma.gov](mailto:manager@andoverma.gov)

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