

**MEETING NOTICE**  
**TOWN OF ANDOVER**

RECEIVED  
TOWN CLERK'S OFFICE  
**Town Clerk Date Stamp**  
2025 JUN 13 PM 4: 22

Board/Committee Name: West Elementary/Shawsheen School Building Committee  
Date: Wednesday, June 18, 2025  
Time of Meeting: 6:00PM Regular Meeting  
Location: Virtual Meeting Broadcast by AndoverTV  
Comcast Channel 6, Verizon Channel 47 or streamed @andovertv.org

TOWN OF ANDOVER, MASS

Signature *Dr. Magda Parvey*

**AGENDA**

**Public Participation**

<b><u>Public input via email:</u></b> <a href="mailto:scremote@andoverma.us">scremote@andoverma.us</a> <i>please include name and address along with comments</i>	<b><u>Public input via live video:</u></b> <a href="#">Registration Link</a>
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1. Call to Order
2. Approval of Meeting Minutes for May 21, 2025. Vote Expected
3. Approval of Invoices: PMA, SMMA, Gilbane, Others. Votes Expected
4. OPM Updates/Budget Overview
5. Close-Out Process
6. Construction Activity Update
7. Change Order 30. Vote Expected
8. Contingencies Update
9. Communications
10. Discussion of Next Meeting Date
11. Public Comment at Discretion of Chair
12. Items not Reasonably Anticipated Prior to Publication of Agenda

Pursuant to S.2475 "An Act Relative to Extending Certain COVID-19 Measures Adopted During the State of Emergency," which was enacted into law on June 16, 2021, and which was extended by legislation enacted on July 16, 2022 and March 29, 2023, this meeting of the West Elementary and Shawsheen School Building Committee will be conducted via remote participation to the greatest extent possible. The virtual meeting will be broadcast on Comcast Channel 99, Verizon Channel 43, and streamed from [www.andovertv.org](http://www.andovertv.org).

Members of the public who wish to attend the meeting may register at [Registration Link](#). Members of the public who wish to provide public comment or ask a question on a particular agenda item during the regular meeting can do so by emailing [scremote@andoverma.us](mailto:scremote@andoverma.us). Residents are encouraged to email their questions or comments ahead of the meeting – however, staff will be available to present the Committee with questions and comments received during the meeting. Please include your name and address with your question or comment.

Every effort will be made to ensure that the public can adequately access the proceedings in real time via technological means. In the event that we are unable to do so despite our best efforts, we will post on the Town's website an audio or video recording, transcript, or other comprehensive record of the proceedings as soon as possible after the meeting.

*To the best of our knowledge, this is the West El SBC posted agenda for the upcoming meeting.  
However, other agenda items may arise, therefore the West El SBC reserves the right to discuss additional agenda items if merited.*