



# MEETING NOTICE TOWN OF ANDOVER

RECEIVED  
TOWN CLERK'S OFFICE

375<sup>th</sup> Anniversary Joint Event Planning and Publicity Sub-Committee  
Tuesday, July 27 at 5:30 PM  
Virtual Meeting

2021 JUL 22 PM 1:05

TOWN OF ANDOVER

## AGENDA

1. Call to Order
2. Discuss publicity planning efforts to date and action items needed
3. Discuss Event Planning efforts to date and action items needed
4. Other Business
5. Adjourn

Pursuant to S.2475 "An Act Relative to Extending Certain COVID-19 Measures Adopted During the State of Emergency," which was enacted into law on June 16, 2021, this meeting of the Town of Andover 375<sup>th</sup> Committee will be conducted via remote participation to the greatest extent possible.

Members of the public who wish to participate in the meeting can do so by emailing [ann.ormond@andoverma.us](mailto:ann.ormond@andoverma.us). Residents are encouraged to email their questions or comments ahead of the meeting – however, staff will be available to present the 375<sup>th</sup> Committee with questions and comments received during the meeting. Please include your name and address with your question or comment.

Every effort will be made to ensure that the public can adequately access the proceedings in real time via technological means. In the event that we are unable to do so despite our best efforts, we will post on the Town's website an audio or video recording, transcript, or other comprehensive record of the proceedings as soon as possible after the meeting.