



Select Board Meeting
Monday, August 11, 2025 5:30 PM
Select Board Room, Town Offices
36 Bartlet Street Andover, MA 01810

RECEIVED
TOWN CLERK'S OFFICE

2025 AUG -7 PM 3:09

TOWN OF ANDOVER, MASS

- I. Call to Order – 5:30 P.M.
- II. Opening Ceremonies
 - A. Moment of Silence/Pledge of Allegiance
- III. Town Manager Report
- IV. Communications/Announcements/Liaison Reports
- V. Public Comment

VI. Public Hearings

A. National Grid - Chandler Road

Board to review and consider voting to approve an application from National Grid requesting permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked - Chandler Road - Andover, Massachusetts.

B. Alcoholic Beverages License –Bandoleros Andover, Inc.

Board to review and consider voting to approve the application of Bandoleros Andover, Inc, DBA Bandoleros Andover, for an On-Premises All Alcoholic Beverages Pouring License at 429 South Main Street, Andover MA, with Gabino Angel of 138 Myrtle Avenue, Fitchburg, MA as the proposed designated manager; subject to the condition that all requirements of the Town are met prior to issuance.

VII. Regular Business

A. Alcoholic Beverages License – Change of Manager

Board to review and consider voting to approve the application of 99 Restaurants Holdings, LLC for an Alcoholic Beverages Pouring License Change of Manager to Lauren Marino at 464 Lowell Street, Andover.

B. Amendments to Traffic Rules and Regulations

Board to discuss and consider voting on the following changes to the Traffic Rules and Regulations as proposed by the Andover Safety Officer.

1. Schedule 1, Article V, Section 2 – Parking Locations and Prohibitions
Location: 79 North Main Street.

Amend to: 15 minute parking at 79 North Main Street for a distance of 80 feet, which consists of 4 spaces.

C. Local Initiative Project Application

Hearthstone Realty Corporation/DREAM Collaborative to present a Local Initiative Project application for the development of a condominium complex at 84-88 Andover Street.

VIII. **Select Board Workshop**

A. Town Manager & Select Board Goals Workshop

Board to review and consider approval of FY2026 Town Manager & Select Board Strategic Goals & Objectives.

IX. **Consent Agenda**

A. Appointments by the Town Manager

Board to vote that the following appointments by the Town Manager be approved.

Board/Commission	Name	Position	Start Date	Term Expires
Ballardvale Historic District Commission	Veena Kothapalli	Alternate Member	07/29/2025	06/30/2028
Central Street Historic District Commission	Veena Kothapalli	Alternate Member	07/29/2025	06/30/2028

B. Appointments by the Select Board

Board to vote that the following appointments by the Select Board be approved.

Department	Name	Position	Date of Hire	Rate/Term
Town Clerk	Abigail C. Harris	Election Worker	8/11/2025	\$15.00
Town Clerk	Adel Paulino	Deputy Inspector	8/11/2025	\$15.00
Town Clerk	Alexander Iannicelli	Election Worker	8/11/2025	\$15.00
Town Clerk	Alexandra Driscoll	Deputy Inspector	8/11/2025	\$15.00
Town Clerk	Alice Friedenson	Election Worker	8/11/2025	\$15.00
Town Clerk	Amanda Gasse	Deputy Inspector	8/11/2025	\$15.00
Town Clerk	Amy Belscher	Inspector	8/11/2025	\$15.00
Town Clerk	Amy V. Holland	Deputy Inspector	8/11/2025	\$15.00
Town Clerk	Ann Grecoe	Deputy Inspector	8/11/2025	\$15.00
Town Clerk	Anne M Feeney	Deputy Inspector	8/11/2025	\$15.00
Town Clerk	Annie Gilbert	Deputy Warden	8/11/2025	\$16.00
Town Clerk	Anthony J. Sofia	Inspector	8/11/2025	\$15.00
Town Clerk	Arthur Rousmaniere	Election Worker	8/11/2025	\$15.00
Town Clerk	Barbara Bourgeois	Inspector	8/11/2025	\$15.00
Town Clerk	Barbara Longworth	Inspector	8/11/2025	\$15.00
Town Clerk	Betsy Couture	Deputy Inspector	8/11/2025	\$15.00
Town Clerk	Betsy Streeter	Election Worker	8/11/2025	\$15.00
Town Clerk	Bin Wang	Election Worker	8/11/2025	\$15.00
Town Clerk	Bonita Zahorik	Election Worker	8/11/2025	\$15.00
Town Clerk	Brewster LaMacchia	Election Worker	8/11/2025	\$15.00
Town Clerk	Brian Masterson	Deputy Warden	8/11/2025	\$16.00
Town Clerk	C William Kettinger, Jr.	Deputy Clerk	8/11/2025	\$15.00

Town Clerk	Calvin Perry	Deputy Clerk	8/11/2025	\$15.00
Town Clerk	Carol J. Hopkinson	Deputy Warden	8/11/2025	\$16.00
Town Clerk	Carolyn Hill Page	Deputy Inspector	8/11/2025	\$15.00
Town Clerk	Catherine Robie	Election Worker	8/11/2025	\$15.00
Town Clerk	Cathleen Conroy	Deputy Warden	8/11/2025	\$16.00
Town Clerk	Celeste Dascoli	Election Worker	8/11/2025	\$15.00
Town Clerk	Charissa Rigano	Election Worker	8/11/2025	\$15.00
Town Clerk	Charles Bicking	Clerk	8/11/2025	\$15.00
Town Clerk	Charlotte Taylor	Clerk	8/11/2025	\$15.00
Town Clerk	Christina Banta	Inspector	8/11/2025	\$15.00
Town Clerk	Christine Curran	Deputy Inspector	8/11/2025	\$15.00
Town Clerk	Christine Hayward	Clerk	8/11/2025	\$15.00
Town Clerk	Christine Preytis	Election Worker	8/11/2025	\$15.00
Town Clerk	Christopher Smith	Election Worker	8/11/2025	\$15.00
Town Clerk	Claire Enos	Election Worker	8/11/2025	\$15.00
Town Clerk	Cynthia Barakatt	Election Worker	8/11/2025	\$15.00
Town Clerk	Cynthia Campbell	Election Worker	8/11/2025	\$15.00
Town Clerk	Cynthia Cohen	Inspector	8/11/2025	\$15.00
Town Clerk	Cynthia Stoltz	Deputy Inspector	8/11/2025	\$15.00
Town Clerk	Danielle Crompton	Deputy Inspector	8/11/2025	\$15.00
Town Clerk	David Berman	Election Worker	8/11/2025	\$15.00
Town Clerk	David Brown	Warden	8/11/2025	\$17.00
Town Clerk	David Cleary	Inspector	8/11/2025	\$15.00
Town Clerk	David Lewis	Deputy Inspector	8/11/2025	\$15.00
Town Clerk	David Waller	Election Worker	8/11/2025	\$15.00
Town Clerk	Debra Lowry	Deputy Warden	8/11/2025	\$16.00
Town Clerk	Denise Doherty	Warden	8/11/2025	\$17.00
Town Clerk	Denise Engelhart	Election Worker	8/11/2025	\$15.00
Town Clerk	Diane Riemer	Election Worker	8/11/2025	\$15.00
Town Clerk	Donna Cooper	Election Worker	8/11/2025	\$15.00
Town Clerk	Dora Volpe	Deputy Inspector	8/11/2025	\$15.00
Town Clerk	Dorothy R. Hollenbeck	Deputy Inspector	8/11/2025	\$15.00
Town Clerk	Edna Allen	Deputy Clerk	8/11/2025	\$15.00
Town Clerk	Eleanor Everett	Warden	8/11/2025	\$17.00
Town Clerk	Elizabeth A. Kochakian	Deputy Inspector	8/11/2025	\$15.00
Town Clerk	Elizabeth Shiro	Election Worker	8/11/2025	\$15.00
Town Clerk	Ellen Geiger	Election Worker	8/11/2025	\$15.00
Town Clerk	Emily O'Hara	Deputy Inspector	8/11/2025	\$15.00
Town Clerk	Erin Staudt	Election Worker	8/11/2025	\$15.00
Town Clerk	Gail DerAnanian	Election Worker	8/11/2025	\$15.00
Town Clerk	Gail Ralston	Deputy Clerk	8/11/2025	\$15.00
Town Clerk	Gale Ross	Election Worker	8/11/2025	\$15.00
Town Clerk	Gary Ryan	Election Worker	8/11/2025	\$15.00

Town Clerk	George Kakridas	Election Worker	8/11/2025	\$15.00
Town Clerk	George Martin	Election Worker	8/11/2025	\$15.00
Town Clerk	George Thomson	Election Worker	8/11/2025	\$15.00
Town Clerk	George Woodward	Election Worker	8/11/2025	\$15.00
Town Clerk	Geraldine Jacobson	Election Worker	8/11/2025	\$15.00
Town Clerk	Gertraud Mosca	Inspector	8/11/2025	\$15.00
Town Clerk	Gisella Spreizer	Deputy Warden	8/11/2025	\$16.00
Town Clerk	Gloria Wager	Deputy Clerk	8/11/2025	\$15.00
Town Clerk	Heather Norton	Election Worker	8/11/2025	\$15.00
Town Clerk	Helen Waldruff	Deputy Clerk	8/11/2025	\$15.00
Town Clerk	Francis Rittershaus	Clerk	8/11/2025	\$15.00
Town Clerk	Holly Callen	Election Worker	8/11/2025	\$15.00
Town Clerk	Jack Hall	Election Worker	8/11/2025	\$15.00
Town Clerk	James Redmond	Deputy Warden	8/11/2025	\$16.00
Town Clerk	Jane Gifun	Inspector	8/11/2025	\$15.00
Town Clerk	Jane Roberts	Election Worker	8/11/2025	\$15.00
Town Clerk	Janet Arnold	Inspector	8/11/2025	\$15.00
Town Clerk	Jennifer B. Hickman	Election Worker	8/11/2025	\$15.00
Town Clerk	Jennifer O'Neill	Election Worker	8/11/2025	\$15.00
Town Clerk	Jennifer Perigaut	Inspector	8/11/2025	\$15.00
Town Clerk	Jennifer Smith	Inspector	8/11/2025	\$15.00
Town Clerk	Joan Howland	Election Worker	8/11/2025	\$15.00
Town Clerk	John Doherty	Election Worker	8/11/2025	\$15.00
Town Clerk	John Gardner	Election Worker	8/11/2025	\$15.00
Town Clerk	John Hamel	Inspector	8/11/2025	\$15.00
Town Clerk	John J. Sudol	Election Worker	8/11/2025	\$15.00
Town Clerk	John McCarthy	Election Worker	8/11/2025	\$15.00
Town Clerk	Joseph Gifun	Election Worker	8/11/2025	\$15.00
Town Clerk	Joy Sapienza	Warden	8/11/2025	\$17.00
Town Clerk	Judith Birtles	Election Worker	8/11/2025	\$15.00
Town Clerk	Judith Norton	Election Worker	8/11/2025	\$15.00
Town Clerk	Judith Reghitto	Warden	8/11/2025	\$17.00
Town Clerk	Judy Dlesk	Election Worker	8/11/2025	\$15.00
Town Clerk	Julianne Stein	Election Worker	8/11/2025	\$15.00
Town Clerk	Karen Dobbelaar	Election Worker	8/11/2025	\$15.00
Town Clerk	Katherine A. Craig-Comin	Election Worker	8/11/2025	\$15.00
Town Clerk	Katherine Holden	Election Worker	8/11/2025	\$15.00
Town Clerk	Kathleen M. Salvi	Deputy Inspector	8/11/2025	\$15.00
Town Clerk	Ken Veznaian	Election Worker	8/11/2025	\$15.00
Town Clerk	Kenneth Gasse	Election Worker	8/11/2025	\$15.00
Town Clerk	Kenneth Ozoonian	Election Worker	8/11/2025	\$15.00
Town Clerk	Kenneth Tucci	Inspector	8/11/2025	\$15.00
Town Clerk	Leo Greene	Election Worker	8/11/2025	\$15.00

Town Clerk	Linda D'Andrea	Election Worker	8/11/2025	\$15.00
Town Clerk	Linda Kosinski	Election Worker	8/11/2025	\$15.00
Town Clerk	Linda O'Connell	Election Worker	8/11/2025	\$15.00
Town Clerk	Lisa Martin Rigoli	Election Worker	8/11/2025	\$15.00
Town Clerk	Lisa Reid	Election Worker	8/11/2025	\$15.00
Town Clerk	Luan Maria Giannone	Election Worker	8/11/2025	\$15.00
Town Clerk	Marcia Jacobs	Inspector	8/11/2025	\$15.00
Town Clerk	Marcia O'Donnell	Deputy Inspector	8/11/2025	\$15.00
Town Clerk	Margaret Sullivan	Election Worker	8/11/2025	\$15.00
Town Clerk	Margaret Tenczar	Election Worker	8/11/2025	\$15.00
Town Clerk	Marie Holbrook	Election Worker	8/11/2025	\$15.00
Town Clerk	Marilyn Blumsack	Deputy Inspector	8/11/2025	\$15.00
Town Clerk	Mark Thibodeau	Election Worker	8/11/2025	\$15.00
Town Clerk	Martha Mahoney	Election Worker	8/11/2025	\$15.00
Town Clerk	Mary D. Barry	Election Worker	8/11/2025	\$15.00
Town Clerk	Mary Jane Bausemer	Inspector	8/11/2025	\$15.00
Town Clerk	MaryKate Allard	Election Worker	8/11/2025	\$15.00
Town Clerk	Matt Murphy	Election Worker	8/11/2025	\$15.00
Town Clerk	Matthew Gosselin	Election Worker	8/11/2025	\$15.00
Town Clerk	Michael Wartman	Election Worker	8/11/2025	\$15.00
Town Clerk	Myrna L. Zetlan	Election Worker	8/11/2025	\$15.00
Town Clerk	Nancy Buckley	Election Worker	8/11/2025	\$15.00
Town Clerk	Nancy E. Donahue	Deputy Clerk	8/11/2025	\$15.00
Town Clerk	Nancy Earnley	Election Worker	8/11/2025	\$15.00
Town Clerk	Nancy Mulvey	Deputy Inspector	8/11/2025	\$15.00
Town Clerk	Nancy Simili	Clerk	8/11/2025	\$15.00
Town Clerk	Nancy Vogel	Deputy Clerk	8/11/2025	\$15.00
Town Clerk	Nathan Walkup	Clerk	8/11/2025	\$15.00
Town Clerk	Norma A. Gammon	Election Worker	8/11/2025	\$15.00
Town Clerk	Norman Rice	Warden	8/11/2025	\$17.00
Town Clerk	Pamela Silevitch	Election Worker	8/11/2025	\$15.00
Town Clerk	Patricia Boutin-Skene	Inspector	8/11/2025	\$15.00
Town Clerk	Patricia Dell-Ross	Election Worker	8/11/2025	\$15.00
Town Clerk	Patricia Donahue	Election Worker	8/11/2025	\$15.00
Town Clerk	Patricia Fleming	Warden	8/11/2025	\$17.00
Town Clerk	Patrick Donahue	Inspector	8/11/2025	\$15.00
Town Clerk	Paul Dick	Election Worker	8/11/2025	\$15.00
Town Clerk	Paul G. Ordman	Election Worker	8/11/2025	\$15.00
Town Clerk	Paul Meehan	Election Worker	8/11/2025	\$15.00
Town Clerk	Peter H. Schwind	Election Worker	8/11/2025	\$15.00
Town Clerk	Pratima Jayakumar	Election Worker	8/11/2025	\$15.00
Town Clerk	Prudence Barker	Election Worker	8/11/2025	\$15.00
Town Clerk	Qiong Qiao	Election Worker	8/11/2025	\$15.00

Town Clerk	Rajiv Chopra	Clerk	8/11/2025	\$15.00
Town Clerk	Rebecca Kelley-Morgan	Election Worker	8/11/2025	\$15.00
Town Clerk	Rebecca Tola	Deputy Clerk	8/11/2025	\$15.00
Town Clerk	Reginald S. Stapczynski	Clerk	8/11/2025	\$15.00
Town Clerk	Remi Machet	Warden	8/11/2025	\$17.00
Town Clerk	Renee Elaine Manning	Clerk	8/11/2025	\$15.00
Town Clerk	Richard M. Lincoln Vogel	Deputy Warden	8/11/2025	\$16.00
Town Clerk	Robert A. Friedenson	Clerk	8/11/2025	\$15.00
Town Clerk	Robert Banta	Election Worker	8/11/2025	\$15.00
Town Clerk	Robert Decelle	Warden	8/11/2025	\$17.00
Town Clerk	Robin Manning	Deputy Warden	8/11/2025	\$16.00
Town Clerk	Ron Rieder	Election Worker	8/11/2025	\$15.00
Town Clerk	Roseann Lee	Election Worker	8/11/2025	\$15.00
Town Clerk	Rosemary Murphy	Election Worker	8/11/2025	\$15.00
Town Clerk	Ruth Emerton	Inspector	8/11/2025	\$15.00
Town Clerk	Ruth Martin	Election Worker	8/11/2025	\$15.00
Town Clerk	Sanders Witman	Election Worker	8/11/2025	\$15.00
Town Clerk	Sandra DiVincenzo	Election Worker	8/11/2025	\$15.00
Town Clerk	Sandra Fay	Election Worker	8/11/2025	\$15.00
Town Clerk	Sandra Levine	Election Worker	8/11/2025	\$15.00
Town Clerk	Sandra Minkkinen	Election Worker	8/11/2025	\$15.00
Town Clerk	Sarah Arden Slaughter	Election Worker	8/11/2025	\$15.00
Town Clerk	Sarah Buck	Election Worker	8/11/2025	\$15.00
Town Clerk	Scott Dianis	Election Worker	8/11/2025	\$15.00
Town Clerk	Sharon Magnuson	Inspector	8/11/2025	\$15.00
Town Clerk	Shiva Sheel	Warden	8/11/2025	\$17.00
Town Clerk	Stephanie Yang	Election Worker	8/11/2025	\$15.00
Town Clerk	Steve Buccieri	Election Worker	8/11/2025	\$15.00
Town Clerk	Steven Knapp	Election Worker	8/11/2025	\$15.00
Town Clerk	Steven Rosenfeld	Election Worker	8/11/2025	\$15.00
Town Clerk	Steven Wallingford	Election Worker	8/11/2025	\$15.00
Town Clerk	Susan B. Yavner	Deputy Warden	8/11/2025	\$16.00
Town Clerk	Susan Fried	Election Worker	8/11/2025	\$15.00
Town Clerk	Susan Hunter	Election Worker	8/11/2025	\$15.00
Town Clerk	Susan Rice	Deputy Clerk	8/11/2025	\$15.00
Town Clerk	Susan Thomson	Deputy Warden	8/11/2025	\$16.00
Town Clerk	Susan Wartman	Election Worker	8/11/2025	\$15.00
Town Clerk	Suzanne Hornick	Election Worker	8/11/2025	\$15.00
Town Clerk	Suzanne Soo Hoo	Election Worker	8/11/2025	\$15.00
Town Clerk	Sylvia Stevens	Clerk	8/11/2025	\$15.00
Town Clerk	Sylvia Stevens	Election Worker	8/11/2025	\$15.00
Town Clerk	Thomas Anzuoni	Election Worker	8/11/2025	\$15.00
Town Clerk	Thomas Rando	Election Worker	8/11/2025	\$15.00

Town Clerk	Timothy Carter	Deputy Warden	8/11/2025	\$16.00
Town Clerk	Vicki Keene	Election Worker	8/11/2025	\$15.00
Town Clerk	Wendy Grobicki	Election Worker	8/11/2025	\$15.00
Town Clerk	William Webber	Election Worker	8/11/2025	\$15.00
Town Clerk	Zuhayr Ahmed	Election Worker	8/11/2025	\$15.00

X. Approval of Minutes

- A. Board to approve minutes from the following meetings:
 1. June 26, 2025

XI. Executive Session

- A. Board to vote to go into Executive Session pursuant to option 3 to discuss strategy with respect to litigation filed by Fusion Learning; and for the Chair to declare that an open session may have a detrimental effect on the negotiating position and litigation position of the Town; and
- B. Board to vote to go into Executive Session pursuant purpose 7 to approve and release or not release Executive Session minutes of July 14, 2025; and not to return to open session.

XII. Adjourn

Summary of Town Manager Staff Appointments

The Town Manager is pleased to announce the following appointments:

Department	Name	Position	Date of Hire	Rate/Term
Administration & Finance	Karen Smith <i>(Lisa Van Campen)</i>	Office Assistant – Assessor’s Office	8/25/2025	\$65,494.10/year
Department of Public Works	Christopher George <i>(Scott Bernard)</i>	Working Foreman – Highway Division	8/11/2025	\$78,878.81/year
Police Department	Sean Vasque <i>(Jalen Howard)</i>	Patrol Officer	9/3/2025	\$81,164.90/year

If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact Amy Heidebrecht in the Town Manager’s Office at 978-623-8213 or by email at amy.heidebrecht@andoverma.us

MEETINGS ARE TELEVISED ON
 COMCAST CHANNEL 22 AND VERIZON CHANNEL 45