

MEETING NOTICE
TOWN OF ANDOVER

Town Clerk Date Stamp

Board/Committee Name: Spring Grove Cemetery Trustees

Date: Tuesday, August 20, 2019

Time of Meeting: 6:00 PM

Location: Spring Grove Cemetery Office, 124 Abbot Street, Andover MA.

Signature _____

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TOWN CLERK'S OFFICE
2019 AUG 16 A 8:42
TOWN OF ANDOVER, MASS

AGENDA

1. Call to order
2. Acceptance of minutes from Walkthrough on 5/17/19
3. Financial reports
4. Update on the GIS and Grave site information from Jeff Cary
5. Staff report
6. New business
 - a. Discussion on updates to rules & regulations
 - b. Continued Discussion on Cemetery Master Plan
 - c. Discussion regarding letter from Mrs. Marie Cullen
7. Other
8. Adjournment

Note - Per changes to the Open Meeting Law effective 7/1/10:

Notices and agendas are to be posted 48 hours in advance of the meeting **excluding** Saturdays, Sundays and legal holidays. Please keep in mind the Town Clerk's hours of operation and make necessary arrangements to be sure your posting is made in an adequate amount of time.

*A listing of topics the chair reasonably anticipates will be discussed at the meeting are to be listed on the agenda. **Amend as necessary, not to exceed one page.**