



## Select Board Meeting – Agenda Amended 09/04/2025

Monday, September 8, 2025 at 5:30 PM

Cafetorium, West Elementary School

58 Beacon Street Andover, MA 01810

Meetings are televised on Comcast Channel 22 and Verizon Channel 45

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### I. Call to Order – 5:30 P.M.

### II. Opening Ceremonies

- A. Moment of Silence/Pledge of Allegiance
- B. Welcome From Superintendent of Schools
- C. Proclamation in Recognition of the Andover Robotics Club

### III. Town Manager Report

- A. Haggetts Pond Rail Trail Update

### IV. Communications/Announcements/Liaison Reports

### V. Public Comment

### VI. Public Hearings

- A. Class II Dealer’s License – Henriquez Auto Sales LLC

Board to review and consider voting to approve the application of Henriquez Auto Sales LLC, 43 Lupine Road, Suite 45, Andover, MA, for a Class II Motor Vehicle Dealer’s License, with Darlin Henriquez, 530 Eastern Avenue, Lynn, MA, as the proposed manager of the business.

### VII. Regular Business

- A. Andover Chamber of Commerce

Board to receive an update on Andover Day.

- B. Alcoholic Beverages License – Event on Town Owned Property

Board to consider voting to approve an application from Oak & Iron Brewing Co, at 18 Red Spring Road, Andover, for a Wine and Malt One-Day Liquor License for use on Town property for Andover Day September 20, 2025 (rain date to be the following Saturday) under Select Board Liquor Regulations Section XI.2.N “Special One-Day Alcohol License Policy & Application for Outdoor Events on Town-owned Property.”

- C. Alcoholic Beverages License – Event on Town Owned Property

Board to consider voting to approve an application from Marble Ridge Farm, LLC, doing business as Marble Ridge Winery, located at 11 Marble Ridge Road, North Andover, for a Wine and Malt One-Day Liquor License for use on Town property for Andover Day September 20, 2025 (rain date to be the following Saturday) under Select Board Liquor Regulations Section XI.2.N “Special One-Day Alcohol License Policy & Application for Outdoor Events on Town-owned Property.”

- D. 146 Dascomb Road Conservation Restriction

Board to review and consider voting to sign a Grant of Restrictions for 146 Dascomb Road.

- E. Andover High School Improvement Project Update  
Board to receive an update on the Andover High School improvement project.
- F. Town Manager Review Process Subcommittee  
Select Board to create a subcommittee to assess the Town Manager review process.

**VIII. Consent Agenda**

A. Appointments by the Town Manager

Board to vote that the following appointments by the Town Manager be approved.

Board/Commission	Name	Position	Start Date	Term Expires
Scholarship Committee	Deborah Lenzi	Member	09/09/2025	06/30/2028
Scholarship Committee	Erik Smith	Member	09/09/2025	06/30/2028

**IX. Approval of Minutes**

- A. Board to approve minutes from the following meetings:
  1. July 14, 2025

**X. 2025 Select Board Meetings**

- A. Board to consider voting to accept the following Select Board Meeting Schedule:
  - October 6, 2025
  - December 8, 2025 Tri-Board

**Summary of Town Manager Staff Appointments**

The Town Manager is pleased to announce the following appointments:

Department	Name	Position	Date of Hire	Rate/Term
Fire Rescue	Theodore Hart <i>(Victoria Manning)</i>	Firefighter	09/01/2025	\$78,058.93/year
Fire Rescue	Emma Feeney <i>(Robert Harnais)</i>	Firefighter	09/01/2025	\$68,058.93/year
Fire Rescue	David Manning	Firefighter	09/01/2025	\$68,058.93/year
Fire Rescue	Nicolas Penta <i>(Jeremiah Manfra)</i>	Firefighter	09/01/2025	\$75,558.93/year
Innovation & Technology	Brendan Henry <i>(Stephen Douglas)</i>	Experience Architect	09/29/2025	\$115,399.90/year

**XI. Adjourn**

*If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact Amy Heidebrecht in the Town Manager's Office at 978-623-8213 or by email at [amy.heidebrecht@andoverma.us](mailto:amy.heidebrecht@andoverma.us)*