

**MEETING NOTICE**  
**TOWN OF ANDOVER**

**Town Clerk Date Stamp**

Board/Committee Name: West Elementary/Shawsheen School Building Committee  
Date: Wednesday, September 20, 2023  
Time of Meeting: 7:00M Regular Meeting  
Location: Virtual Meeting Broadcast by AndoverTV  
Comcast Chanel 99, Verizon Channel 43 or streamed @andovertv.org

Signature *Dr. Magda Parvey*

**AGENDA**

**Public Participation**

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|--|--|
| <b>Public input via email:</b><br><a href="mailto:scremote@andoverma.us">scremote@andoverma.us</a><br><i>please include name and address along with comments</i> | <b>Public input via live video:</b><br><a href="#">Registration link</a> |
|--|--|

1. Call to Order
2. Approval of July 19, 2023 and August 16, 2023 Meeting Minutes. Vote Expected
3. Approval of Invoices: PMA, SMMA, Gilbane, Others. Votes Expected
4. OPM Updates
5. Comm Tract Purchase Order. Vote Expected
6. MSBA Bid Amendment Status
7. Update on MSBA Reimbursement per State Budget Provision
8. Discussion of Potential Project Additions: Third Elevator; Shade Sails at Turf Field; Entrance Wall Change to Stone Veneer
9. Construction Activity Update
10. Change Order 8. Vote Expected
11. Contingencies Update
12. Furniture/Technology Update
13. Student Engagement
14. Communications
15. Discussion of Next Meeting Date
16. Public Comment at Discretion of Chair
17. Items not Reasonably Anticipated Prior to Publication of Agenda
18. Adjourn

*Pursuant to S.2475 "An Act Relative to Extending Certain COVID-19 Measures Adopted During the State of Emergency," which was enacted into law on June 16, 2021, and which was extended by legislation enacted on July 16, 2022 and March 29, 2023, this meeting of the West Elementary and Shawsheen School Building Committee will be conducted via remote participation to the greatest extent possible. The virtual meeting will be broadcast on Comcast Channel 99, Verizon Channel 43, and streamed from [www.andovertv.org](http://www.andovertv.org).*

*Members of the public who wish to attend the meeting may register at: [Registration link](#) Members of the public who wish to provide public comment or ask a question on a particular agenda item during the regular meeting can do so by emailing [scremote@andoverma.us](mailto:scremote@andoverma.us). Residents are encouraged to email their questions or comments ahead of the meeting – however, staff will be available to present the Committee with questions and comments received during the meeting. Please include your name and address with your question or comment.*

*Every effort will be made to ensure that the public can adequately access the proceedings in real time via technological means. In the event that we are unable to do so despite our best efforts, we will post on the Town's website an audio or video recording, transcript, or other comprehensive record of the proceedings as soon as possible after the meeting.*

*To the best of our knowledge, this is the West El SBC posted agenda for the upcoming meeting.  
However, other agenda items may arise, therefore the West El SBC reserves the right to discuss additional agenda items if merited.*

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