

TOWN OF ANDOVER MEETING NOTICE

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TOWN CLERK'S OFFICE

2021 OCT 12 AM 9:37

BOARD/COMMITTEE: TOWN GOVERNANCE STUDY COMMITTEE (TGSC)
Date: October 14, 2021
Time: 4:00-5:00PM
Location: Virtual Meeting Broadcast on Comcast Channel 22 and
Verizon Channel 45, and livestreamed at:
<https://andovertv.org/livestreams>

Agenda

- 1) Call to Order 4:00pm
- 2) Approval of Committee's September 23, 2021 Meeting Minutes 4:00pm
- 3) Current Focus of Committee: Study of Non-Form of Government Topics 4:05pm
 - a. Tier 2 – July-September: Financial Process, Government Business Process, and Miscellaneous Topics, as formulated in January 2020
 - b. Report-Writing: October and November
- 4) Public Comment 4:10pm
- 5) Discussion of a Recall Provision for Elected Officials: 4:20pm
- 6) Next Steps: 4:50pm
 - a. Reminder of Report-Writing Milestones and Member Responsibilities:
 - i. First Draft Provided to the Committee – October 18
 - ii. Submission of Members' Edits – Late October
 - iii. Discussion of Report in Open Meeting – Mid-November
 - iv. Final Draft Presented to Select Board – December 3
 - b. Updates from report authors, if any
 - c. New business?
- 7) Adjourn 5:00pm

Pursuant to S.2475 "An Act Relative to Extending Certain COVID-19 Measures Adopted During the State of Emergency," which was enacted into law on June 16, 2021, this meeting of the

Town Governance Study Committee will be conducted via remote participation to the greatest extent possible. The virtual meeting will be broadcast on Comcast Channel 22 and Verizon Channel 45.

Members of the public who wish to participate in the meeting can do so by calling (978) 623-8230, or by emailing townclerk@andoverma.us, at or before the meeting's designated public comment period. Residents are encouraged to email their questions or comments ahead of the meeting. Please include your name and address with your question or comment.

Every effort will be made to ensure that the public can adequately access the proceedings in real time via technological means. In the event that we are unable to do so despite our best efforts, we will post on the Town's website an audio or video recording, transcript, or other comprehensive record of the proceedings as soon as possible after the meeting.