

MEETING NOTICE
TOWN OF ANDOVER

Town Clerk Date Stamp

Board/Committee Name: West Elementary School Building Committee
Date: Tuesday, October 19, 2021
Time of Meeting: 7:00 PM Meeting
Location: Virtual Meeting Broadcast by AndoverTV
Comcast Chanel 99, Verizon Channel 43 or streamed @andoverTV.org

Signature *Dr. Magda Parvey*

AGENDA
Public Participation

Public input via email: scremote@andoverma.us <i>please include name and address along with comments</i>	Public input via live video: Registration link
Members of the public who wish to provide written Public Input, or to provide comment or ask a question on a particular agenda item can do so by sending email to the above email address. The public is encouraged to email questions ahead of time, and we will do our best to relay questions received during the meeting to the West El/Shawsheen Committee.	The Committee is piloting a method for members of the public to provide live video comment during the Public Input portion of the agenda. To participate via video, you must register in advance and the meeting administrator will move you from a WebEx lobby into the main meeting at the appropriate time. To participate in this way, please register using the above link.

1. Call to order
2. Approval of Minutes, Vote expected
3. Approval of PMA, SMMA, Gilbane Invoices. Vote expected
4. Introduction of AHS Interns
5. Designer Update
 - a. Value Engineering Discussion, possible vote
 - b. Proprietary Items
 - i. Fire Alarm Radio Box, Vote expected
 - ii. Security System Video Door Station. Vote expected
 - c. Logistics Meeting w/School Staff – 9/29 and 10/18
 - d. DD Design Images
 - e. Next Steps
6. OPM Update
 - a. MSBA Update – Detailed Design Submittal to MSBA. Vote Expected
 - b. Budget Update
 - c. Next Steps
7. CM at Risk Update
 - a. Design Development Estimating
 - b. Logistics Planning, Site Evaluation and Review
 - i. Ongoing Definition of Site Access
 - ii. Reviewing Site Environmental Protection Activities
 - iii. Coordinating and Tailoring Proposed Work Plan w/School Operations
 - iv. Evaluating Construction Parking Options
 - c. Next Steps
 - i. Evaluation of Market Conditions/Products Following DD Recommendations
 - ii. Further Development of Proposed Logistics Planning
 - iii. Scope Definition for Enabling Activities and Construction Bid Packages
 - iv. Assisting Project Team with Existing Material Conditions Investigation
8. Communications
9. Public Comment at Discretion of Chair
10. Items not reasonably anticipated prior to publication of agenda
11. Selection of Future SBC Meeting Dates
12. Adjourn

Pursuant to S.2475 “An Act Relative to Extending Certain COVID-19 Measures Adopted During the State of Emergency,” which was enacted into law on June 16, 2021, this meeting of the West Elementary SBC will be conducted via remote participation to the greatest extent possible. Members of the public who wish to participate in the meeting can do so by calling using the Registration Link provided on the agenda or via email at scremote@andoverma.us. Residents are encouraged to email their questions or comments ahead of the meeting – however, staff will be available to present the West Elementary SBC with questions and comments received during the meeting. Please include your name and address with your question or comment. Every effort will be made to ensure that the public can adequately access the proceedings in real time via technological means. In the event that we are unable to do so despite our best efforts, we will post on the Town’s website an audio or video recording, transcript, or other comprehensive record of the proceedings as soon as possible after the meeting.

*To the best of our knowledge, this is the SC posted agenda for the upcoming meeting.
However, not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*