

West Elementary School Building Committee Minutes

Thursday, April 2, 2020 – 7:30AM

SC Room – 2nd floor – School Admin Building

Participating via remote

Access Voting Members: Heather Eigen, Janet Nicosia, Siggy Pfenner, Donna Walsh, Jennifer Hunt, Paul Rollins, Elizabeth Roos, Susan McCready

Non-Voting Members: Mark Johnson, Esq., Tracey Spruce, Esq.,

PMA Consultants (remote): Steve Rusteika, Kevin Weeks, Brian DeFilippis

SMMA Architects (remote): Lorraine Finnegan, Matt Rice

West Elementary School Building Committee Chair (SBC), Paula Colby Clements, opened the meeting at 7:33AM. Because of the emergency state of government due to Coronavirus, members are participating via remote access. All votes will be taken by roll call at this meeting.

Approval of Invoices and Change Orders. Minutes approved. Vote expected

On a Motion made by Sheldon Berman and seconded by Janet Nicosia, the West Elementary School Building Committee approved the March 19, 2020 meeting minutes. The motion for the March 19, 2020 meeting minutes was unanimously approved on a 10-0 vote.

The Chair submitted for payment approval- Invoice from PMA Consultants #04303-10 dated March 9, 2020 for the amount of \$18,938.72 for professional services Feb 1-29, 2020.

On a Motion made by Sheldon Berman and seconded by Susan McCready, the West Elementary School Building Committee approved the PMA invoice read by the Chair today. The motion was approved on a roll call vote 10-0.

The Chair submitted for payment approval - Invoice from SMMA Architects #0052448 dated March 5, 2020 for the amount of \$73,480.50 for professional services from Jan 25-Feb 21, 2020.

On a Motion made by Sheldon Berman and seconded by Susan McCready, the West Elementary School Building Committee approved the SMMA invoice read by the Chair today. The motion was approved on a roll call vote 10-0.

Review of Site Plans for 3 alternatives (add reno and 2 new construction options)

Lorraine Finnegan stated PDP is due on March 11th. The MSBA has a limited workforce on site. They will review within 21 days.

Ms. Finnegan reminded the Committee that the next submission to the MSBA is the *PSR – Preferred Schematic Report* which is due on May 6. Both the *PDP – Preferred Design Program* and the *PSR* are part of the feasibility study portion of the project.

On a Motion made by Sheldon Berman and seconded by Susan McCready, the West Elementary School Building Committee voted to eliminate Alternate 4 due to the elongation of the wing which causes significant challenges with respect to the internal management of the building, decreased connectivity of the school community, and the longer runs of mechanical systems. The motion was approved on a 10-0 roll call vote.

Public Comments may be heard by the SBC Chair(s)
Selection of Next SBC Meeting date(s) and main subject.

Paula reminded the Committee that there are dates set aside to meet every two weeks. Ms. Finnegan will make changes to the slides shown today based on the Committee's comments this morning. Their team will work on the next stage w/the Conservation Commission, and also will review the remaining Alternates that were voted on today.

On a Motion made by Sheldon Berman and seconded by Susan McCready, the West Elementary SBC voted to adjourn the meeting of April 2, 2020 at 9:20am. The Committee voted 10-0 to adjourn.

Respectfully,
Alison Phelan, Recorder