

**Trustees of the Towle Fund
Minutes of January 6, 2022**

Jan 6, 2022 8:00AM - 9:00AM @ Virtual Meeting (COVID-19)
Present: George Nugent, Gloria Wager, Sandra Levine

Meeting called to order at **8:00 a.m.**

Discussion of fund balance and also keeping of minutes and notes from meetings. Looking at annual spend and spending policy of trustees. Discussion of having Michael Morse at an upcoming meeting to give a fund performance review.

Motion made at **8:10 a.m.** to approve the minutes of the December 23, 2021 meeting. Motion passes unanimously.

Motion made at **8:11 a.m.** to move into executive session per M.G.L. Chapter 4, Section 7 to review and discuss applications for assistance. All present in favor. Board will reconvene in open session when discussion is completed.

Reconvened to open session at **9:00 a.m.**

Disposition of applications:

Applicant #1: Case #627

The applicant is asking for assistance with dental bill. She is on SSDI disability and her husband contributes to the household expenses. They are considered low-income for housing purposes. She needs two bridges for dental health and has a difficult time eating. The applicant qualifies for the Fund as she is disabled and a resident of Andover. She has dental insurance but after insurance the expenses are quite high. Trustees need to know if the applicant's dentist will allow a payment plan. Sandy Levine to call applicant and ask if the dental work has been done, more about the applicant's circumstances, and if the dentist accepts a payment plan. Will reconvene when info is obtained.

No vote taken

Applicant #2: Case #628

Applicant is disabled from a head injury and is on SSDI. She has four dependents. She is asking for assistance with paying her water bill. She has sought out other sources of assistance such as utility rate reductions, food stamps, and other financial resources. The applicant qualifies for fund as she is disabled and a resident of Andover. The trustees would need documentation, a copy of the water bill, to proceed.

Vote: 3-0 to fund request to pay water bill in full pending documentation of bill. George to reach out for bill. Sandy to reach out to Water Company for schedule.

Returned to open session.

It was moved and seconded to adjourn the meeting at **9:02 a.m.**

Respectfully Submitted,
George Nugent