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Approved as  
written  
and



DEPARTMENT OF COMMUNITY DEVELOPMENT & PLANNING  
ANDOVER TOWN OFFICES, 36 BARTLET STREET  
ANDOVER, MA 01810  
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**BALLARDVALE HISTORIC DISTRICT COMMISSION**  
**MEETING MINUTES DRAFT # 4**  
**Monday, January 10, 2022 at 7:00 P.M.**  
**Virtual**

The meeting was called to order by Chair, Joanna Reck at 7:00 PM  
Present: Joanna Reck, Sara Nigrelli, Remi Machet, Diane Derby, John Maier  
Absent: Ron Abraham

**Public Hearings: None**

**Public Meetings:**

195-195A Andover St. (BH21-12) – YuanHeng Trust, Bin Hu

Applicant provided a written description and a photo mock-up of the proposed storefront windows.

Motion: I move that the BallardVale Historic District Commission finds that the proposal of application BH-21-12 is consistent with the requirements of the BVHDC by-law and regulation of said Commission and in keeping with the historic character of the neighborhood and that, therefore, a COA shall issue with the condition that the bricks and mortar will match as close as possible to the existing. (Machet / Maier 5-0)

Joanna will be the liaison.

**Applications:**

13, 15, 17, 19 River St. (BH21-13) – Mark Ratte, Ratte Family Trust

Addition of 4 glider windows and removal of 4 skylights on the rear elevation, facing the river. Siding will be Hardiplank 4" exposure with Azek corner boards, which matches the original siding that was covered up in 1972 with Cedar shingles. Existing/original trim will stay on the windows. Remi asked if Mark asked if he had considered keeping the original siding. Mark said that the clapboards are covered in lead paint and have holes bored through them for the blown-in insulation, also the shingles were stapled directly into them.

New glider windows will have the same trim to match flat casing with backband and historic thickness sills. Mark is replacing 3 out of 4 porch doors and matching them with fiberglass 9 light doors with grills adhered on outside. The two basement doors to be replaced will be flat slab fiberglass to match what is there currently. Mark asked if he could have the choice of Jeldwen aluminum-clad wood windows or Andersen aluminum-clad wood windows, depending on lead times. He will let the Commission know which window he chooses.

Diane asked for spec sheets for the proposed doors and Hardiplank siding. She clarified that the roof will be architectural shingles.

Motion: Move that application BH21-13 does fall under the BVHDC purview. (Machet/ Maier 5-0)

Motion: Move that application BH21-13 can have a public hearing waived for a public meeting. (Machet / Maier 5-0)

Joanna will be your liaison.

**Citizen's Speak Time: None**

**Communications, Reports and other Commission Business:**

1. Approval of October and December meeting minutes (Machet / Maier 5-0)
2. BallardVale tree lighting: Anna Kantsios, this year's Tree Lighting organizer, has decided she would prefer to only take care of the Craft Table and any childrens games., rather than organize the entire Tree Lighting.
3. Window guidelines – preservation commission is going to incorporate our suggestions and upload the final document to the preservation website
4. Violations – will discuss next month

Motion to adjourn the meeting (Maier/ Machet 5-0) at 7:45pm.