

Minutes of the January 12, 2021 Trustees Meeting (virtual)

Present: Karen Herman, Laurence Lamagna, John Hess, Marilyn Santagati, Tony Straceski, Mark Yanowitz, Barbara McNamara, Clare Curran-Ball, and Carolyn Fantini

Minutes: The Minutes of the December 8, 2021 meeting were approved as moved by Mark Yanowitz and seconded by John Hess, unanimous roll call vote by Herman, Lamagna, Hess, Santagati, Straceski, Yanowitz, Fantini.

Treasurer's Report: The Treasurer's Report of December 31, 2021 was accepted as moved by Tony Straceski and seconded by Marilyn Santagati, unanimous roll call vote by Herman, Lamagna, Hess, Santagati, Straceski, Yanowitz, Fantini.

Public Comments: None

New Business

- **Friends Board Liaison Report**
Marilyn Santagati reported that the Friends Winter Book Sale has been rescheduled to March 16-20. Cookbooks are for sale for \$20 and can be purchased at the library or online. If a Trustee knows of anyone who would like to be a member please inform Marilyn.
- **Statement of Concern About Library Resources Policy Review**
The Board reviewed the revised form that patrons must fill out in entirety if they have a concern about the inclusion of any library resource. **A motion was made and seconded and the Board voted approval of the revised form with a unanimous roll call vote by Herman, Lamagna, Hess, Santagati, Straceski, Yanowitz, and Fantini.**

Director's Report

- **Strategic Plan**
The strategic planning process is ongoing. The Sage Consulting Service has collected data from the Trustees, Staff, Friends and 1,089 Andover citizens have responded to the survey and 78% completed the community survey. Also, 100 people replied that they were interested in being in a focus group. A Teen Survey will be released on January 25th.
- **Building**
Barbara reported that the information on the Maker Space is almost ready to go out to bid. Andover Electric and Town Facilities have submitted estimates to do the work in the Reference area.
Barbara will meet with the Town Manager to discuss the FY23 Budget. She will ask for an increase in Library Aides' pay to \$15.00 per hour for January 1, 2023 and a \$7000 addition for materials.
- **Personnel**
The Library will remain open as long as Barbara has enough Staff to cover essential duties. Five candidates for the Library Assistant position have been interviewed and the selection committee is in discussion. Vicki Murphy will retire March 13th. Karen proposed that the Trustees have a dinner in her honor. Stefani Traina retires May 6th.

Assistant Director Report

- Clare reported that the new "Book of the Month Club" endeavor has been well received.

Old Business

- **Patio umbrellas**

Vicki will choose new fabric for the Patio umbrellas. Due to the pandemic, supplies have been delayed so that it may take 36 weeks for the completed work. The old umbrellas will be used this spring and summer season and the new ones in the spring of 2023.

Other

- **Andover at 375 Years**

Karen and John spoke about how well done the 375th Celebration was on New Year's Eve.

- **John reported that the AVIS Annual Meeting will take place on April 12, 2022 and is open to all.**

Adjournment at 5:10pm moved by Laurence Lamagna and seconded by John Hess, unanimous roll call vote by Herman, Lamagna, Hess, Straceski, Mark Yanowitz, Santagati, and Fantini.

The next meeting will be Wednesday, February 9, 2022 at 4pm.

Documents

Current Statement of Concern of Library Resources 10.2012

Redlined Version of Statement of Concern of Library Resources 12.3.2021

New Statement of Concern of Library Resources 1.11.2022

Minutes

December 8, 2021 Library Board of Trustees Minutes

December 8, 2021 Library Board of Trustees Treasurer's Report

Respectfully submitted,
Carolyn Fantini