

Call to Order

Chair Barry called the meeting to order at 7:00pm and initiated roll call. Through video conferencing mode, present were Chairperson John Barry-Y, Paula Colby-Clements-Y, Yican Cao-Y, Mary Ellen Logee-Y, Paul MacKay-Y, Paul Monticciolo-Y, Kevin O'Handley-Y, Ken Russo-Y and Paul Russo-Y. Also present were Assistant Town Manager, Patrick Lawlor, Finance Director, Donna Walsh, Management Analyst, Faith Mangiafico, Fire Chief, Michael Mansfield, Police Chief, Patrick Keefe and Director of Facilities, Janet Nicosia. The meeting was recorded by Andover TV.

Public Safety CIP Presentation/discussion

Fire Chief, Michael Mansfield and Police Chief, Patrick Keefe spoke to the Committee about the Public Safety FY2023 Capital Improvement Plan requests.

The following were discussed:

- a) **FR-1** Fire Vehicles Replacement - Replacement of two staff vehicles, both Chevy Tahoe's (2011 and 2013). The replacement of the 2011 Tahoe has been requested and deferred three times. Also requesting to replace a 2004 Ford pickup (Forestry #2) Total Request is \$260,000.
- b) **FR-2** Multi Band Portable Radios – Purchase 62 multiband portable radios for Emergency Use. The radios that are currently being used are at their lives end and we have been notified by Motorola that they will no longer be supporting these radios. The Total request is \$385,000. Town Manager has approved half of the funding for FY23 and half for FY24. May request at Town Meeting to reallocate funds from the bi-directional amplifier project that was approved last year. The bi-directional amplifier project cost less than what was originally quoted.
- c) **FR-3** Radio Box Repeater System – Systems to be installed at Fire Headquarters and Ballardvale Fire Station. The total request is \$120,000 and has not been approved for this year.
- d) **POL-1** Police Vehicle Replacement – Replace four police cruisers and one unmarked cruiser. The total request is \$205,000. Marked police cruisers typically last 3 years and unmarked, 7 years.

Update on Health Insurance Trust through December 2021

Finance Director, Donna Walsh presented the committee with an update on the Health Insurance Trust Revenues and Expenditures through December 2021.

The following discussion points/questions arose:

- a) Is there a surge anticipated because of COVID and a delay in procedures? Monthly premiums are up right now, and the Town has factored that in.

- b) How much of a reserve are we anticipating using? Best Guess would be 10-15%. Every month varies.

Facilities CIP Presentation/discussion

The Director of Facilities, Janet Nicosia spoke to the Committee about the Department of Facilities FY2023 Capital Improvement Plan requests

The Following were discussed:

- a) **SCH-5** Major School Projects Total request is \$1.65M
- b) **FAC-6** Major Town Projects Total request is \$1.6M
- c) **FAC-5** Town Parks and Playground Improvements Total request is \$670K
- d) **SCH-2** School-Projects by Building Total request is \$401,500K
- e) **FAC-4** Town Vehicles Total request is \$65K to replace Youth Services Vehicle
- f) **FAC-3** Town and School Security Projects Total request is \$100K
- g) **FAC-1** Town Projects - Building Division Total request is \$445K
- h) **FAC-2** Town Projects – Mechanical Electrical Division Total request is \$345K
- i) **SCH-1** School-Wide Maintenance Program Total request is \$870K
- j) **FAC-7** Town/School Energy Initiatives Total request is \$90K

Liaison Updates

Paul Russo – Retirement meeting tomorrow (1/27) They will be reviewing the annual 2021 print statement. They will be discussing and taking a vote on whether to put the pension obligation bond funds into the market and how it is allocated. They will then need PERAC approval

Paul Monticciolo – Has joined the Open Space task force

Ken Russo – Revenue and Expense task force has been meeting. No further updates.

Kevin O’Handley – Library has a special advisory committee. A survey for students just went out to help implement a modern library

Mary Ellen Logee – High School task force met last week. They are consolidating slides and cost projections that will go out to the community. 1st week in March they should hear back from the MSBA.

Paula Colby-Clements – The West Elementary/Shawsheen Pre-K building committee continues to meet as they work toward 80% construction documents which should be completed at the end of next Month. Project is still on track to start diving up the site during April Vacation.

Yican Cao – No updates

Paul MacKay – No updates

Operating Budget will be released next Friday, February 4, 2022

Still looking at dates for Town meeting. Either 6/4/22 or 6/11/22 outside

Finance Committee Report will be sent to the printer by May 13, 2022

Next Meeting will be Virtual on Wednesday, February 9, 2022, at 7pm

Approval of Minutes – January 12, 2021

Upon motion duly made by Mary Ellen Logee and seconded by Paul Monticciolo, it was voted to approve the minutes from January 12, 2022. John Barry-Y, Yican Cao, Paula Colby-Clements-Y, Mary Ellen Logee-Y, Paul MacKay-Y, Paul Monticciolo-Y, Kevin O’Handley-Y, Ken Russo-Y and Paul Russo-Y. Motion passed 9--0.

Adjournment

Upon motion duly made by Paula Colby-Clements and seconded by Paul Monticciolo, it was voted to adjourn. John Barry-Y, Paula Colby-Clements-Y, Yican Cao-Y, Mary Ellen Logee-Y, Paul MacKay-Y, Paul Monticciolo-Y, Kevin O’Handley-Y, Ken Russo-Y, Paul Russo-Y. Motion Passed 9-0. Meeting adjourned at 8:53pm

Respectfully submitted,

Amy Salvi

Recording Secretary