

VIRTUAL MEETING

Call to Order:

The meeting was called to order at 5:00 p.m. Present were Chair Karen Van Welden-Herman, members Tom Adams, Elaine Clements, Basenal Dessin, John Hess, Melissa Litton, and Town Manager Andrew Flanagan; also present was Kathryn Forina, Executive Assistant to the Town Manager.

Town Survey Discussion and Approval:

The Committee discussed the draft survey that will be distributed to the town in the coming weeks. The survey includes four questions and an opening statement. Mr. Flanagan and Ms. Clements agreed to collaborate on the text of the information provided to the public on the history and evolution of the seal. Mr. Flanagan noted that the final version of the draft survey would be sent to the committee for any final edits and the webpage that will house the survey and additional information will be built on the Town website within the next week.

Mr. Flanagan offered and the Committee agreed that the survey should be live for one month. He added that the survey would be pushed out through the Town's website, Town news alerts, social media accounts and through the library distribution list.

The Committee set the date for their next meeting as Thursday, March 17th at 5:00 p.m.

On a motion by Mr. Flanagan seconded by Mr. Hess the Committee approved the survey with Mr. Hess's recommended edit to the opening paragraph. Roll call: A. Flanagan – Yes, J. Hess - Yes, T. Adams – Yes, M. Litton – Yes, E. Clements – Yes, B. Dessin – Yes, K. Van Welden-Herman - Yes. Motion passes 7-0.

Adjournment: On a motion by Mr. Hess seconded by Mr. Dessin the meeting was adjourned at 5:16 p.m. Roll call: A. Flanagan – Yes, M. Litton – Yes, J. Hess - Yes, T. Adams – Yes, B. Dessin – Yes, E. Clements, K. Van Welden-Herman - Yes. Motion passes 7-0.

Documents

Draft Town Seal Survey