

**Town of Andover  
Board of Selectmen  
January 28, 2019**

**Type of Meeting:** Executive Session  
**Meeting Facilitator:** Alex Vispoli, Chair  
**In Attendance:** Paul Salafia, Laura Gregory, Annie Gilbert, Chris Huntress  
**Location:** 2<sup>nd</sup> Floor Conference Room, Town Offices  
**Others in Attendance:** Andrew Flanagan, Michael Lindstrom, Town Counsel Tom Urbelis  
Bob Douglas, Conservation Commisison.

**I. Call to Order**

Chairman Vispoli reconvened the Board to order at 8:35 P.M.

**II. Executive Session**

Paul Salafia moved to go into executive session for confidential communication with Town Counsel and pursuant to Option 2: To conduct strategy sessions in preparation for negotiations with nonunion personnel (Town Manager) and Option 6: to discuss real estate acquisition, exchange, lease or value of real property and that the Chair declare that an open meeting may have a detrimental effect on the negotiation position of the Town and not to return to Open Session. The Chair so declared. The motion was seconded by Laura Gregory. Roll call Vote: P. Salafia-Y, L. Gregory-Y, C. Huntress-Y, A. Gilbert-Y, A. Vispoli-Y. Motion carries.

Tom Urbelis explained the status of the property on Heffron Way. The Town Manager has been in negotiations with the the Greater Lawrence Technical School's Counsel for a perpetual right across the Heffron Way. In the agreement, Andover will secure a 25-year easement and Andover will give the Greater Lawrence Regional Technical School (GLRTS) the right to the Boat House for 25-years. The Commission for GLTS agreed to the 25/25 year clause and sent the appropriate documents to their attorney who gave them to the GLTS School Committee to approve.

**1. Chandler Road – Park Property**

Last week Tom Urbelis met with the Park Family and their attorney to discuss purchasing the Chandler Road property. The Park Family is having a 21E hazardous waste study conducted on the property and will provide the result to the town, as well as the appraisal of the property. Under Chapter 61A, Andover has the right of first refusal and public procurement laws (unique acquisition) and because the property is adjacent to other town property, we will not have to go through a public process.

- 2.** Alex Vispoli updated the Board on the status of negotiations with the Town Manager and he reached out to Attorney Foskett for advice. The Board is still working through the second piece of the evaluation. Alex also reported on his conversations with the Town Manager sharing the results of the review on the past year's evaluation that reflected the satisfaction of the members of the Board. The Board agreed to commit to the current contract with a 2% COLA.

Next steps: Alex will meet with Andrew and advise him that the Board agreed to the 2% Cola which is retroactive to his last raise. They will continue to work towards a fiscal year contract. The Board will take a vote on the COLA increase in public session.

**III. Adjournment**

At 9:12 P.M. on a motion by Laura Gregory and seconded by Paul Salafia, the Board of Selectmen adjourned from Executive Session not to return. Roll call: C. Huntress-Y, A. Gilbert-Y, L. Gregory-Y, A. Vispoli-Y, P. Salafia-Y. Motion carries.

Respectfully submitted,  
*Dee DeLorenzo*

# Claims electronically registered as of January 21, 2019 (Andover)

<b>Total</b>		
Claims Received & being processed	5,052	
Claims in an Active Status	429	
Claims in a Closed Status	4,623	
\$ of Claims Processed	\$27,638,551	
<b>Residential</b>		
Claims Received & being processed	4,493	
Claims in an Active Status	300	
Claims in a Closed Status	4,193	
\$ of Claims Processed	\$20,431,475	
<b>Commercial</b>		
Claims Received & being processed	559	
Claims in an Active Status	129	
Claims in a Closed Status	430	
\$ of Claims Processed	\$7,207,076	

**Town of Andover  
Board of Selectmen  
January 22, 2019**

**Type of Meeting:** Executive Session  
**Meeting Facilitator:** Alex Vispoli, Chair  
**In Attendance:** Paul Salafia, Laura Gregory, Annie Gilbert, Chris Huntress  
**Location:** 2<sup>nd</sup> Floor Conference Room, Town Offices  
**Others in Attendance:** Andrew Flanagan, Michael Lindstrom, Town Counsel Tom Urbelis

**I. Call to Order**

Chairman Vispoli reconvened the Board to order at 8:00 P.M. The Chair asked for a motion to enter into Executive Session pursuant to Purpose 2 of the Open Meeting Law, to conduct strategy sessions in preparation for negotiations with nonunion personnel (Town Manager)

**II. Executive Session**

Paul Salafia moved for the Board to enter into executive session pursuant to Purpose (2) of the Open Meeting Law, to discuss strategy sessions in preparation with non-union personnel (Town Manager) and not to reconvene in open session. The motion was seconded by Annie Gilbert. Roll call: L. Gregory-Y, A. Gilbert-Y, C. Huntress-Y, P. Salafia-Y, and A. Vispoli-Y.

The Board discussed compensation changes to consider for the Town Manager for this evaluation year; previously he was awarded a \$20,000 increase in recognition of his major accomplishments during his first year. The Board further discussed comparison compensation with other like communities, COLA increases negotiated with Town units, bonus possibilities, overall performance, and further items to consider. The consensus of the Board is for a 2% raise.

**III. Adjournment**

At 8:51 P.M. on a motion by Paul Salafia and seconded by Laura Gregory, the Board of Selectmen adjourned from Executive Session not to return. Roll call: C. Huntress-Y, A. Gilbert-Y, L. Gregory-Y, A. Vispoli-Y, P. Salafia-Y.

Respectfully submitted,

Dee DeLorenzo  
Recording Secretary