



DEPARTMENT OF COMMUNITY DEVELOPMENT & PLANNING
ANDOVER TOWN OFFICES, 36 BARTLET STREET
ANDOVER, MA 01810
<http://www.andoverma.gov/cdp>

*3-4-20
Approved
Written
and*

**BALLARDVALE HISTORIC DISTRICT COMMISSION
MEETING MINUTES ~~DRAFTS~~
Wednesday, February 5 at 7:00 P.M.
Second floor Conference Room
Andover Town Offices**

The meeting was called to order by Vice Chair, Diane Derby (in the absence of Chair, Joanna Reck) at 7:00pm.

Present: Diane Derby, Remi Machet, Gary Rowe, Matt Pimentel, Sara Nigrelli
Absent: Joanna Reck, Ron Abraham

NEW APPLICATIONS: 7:00 (APPROX)

6 CLARK RD (BH-20-2) NIGRELLI. REPLACE FRONT STEPS AND PORCH ROOF SUPPORT COLUMNS; AND REPLACE ROOF

We were unable to review Sara Nigrelli's application due to lack of a quorum

PUBLIC MEETINGS: 7:20 (APPROX)

249 ANDOVER ST (BH-20-1) LAROSE/IGO/LAUVER. RELOCATE EXISTING WINDOW

No additional information was asked of Ken and he had no further questions.

Motion: I move that the BallardVale Historic District Commission finds that the proposal of application BH-20-1 is consistent with the requirements of the BVHDC by-law and regulation of said Commission and in keeping with the historic character of the neighborhood and that, therefore, a COA shall issue. (Machet/Pimentel, 5-0). Liaison is Diane Derby

PUBLIC HEARINGS: NONE

CITIZENS SPEAK TIME:

Sara Nigrelli talked about her project, asked for comments and answered any questions. There was some discussion about the post style. Since she is anxious to get the leaky roof repaired, she will request a Public Hearing for the March 4th meeting and hope for a decision that night. Remi Machet pointed out that we do not require review and approval when going from 3 tab shingles to architectural style shingles, so they may proceed with re-shingling as soon as they want. If there are any further comments or suggestions, it was suggested that they be directed to Sara at her email before the next meeting.

COMMUNICATIONS, REPORTS AND OTHER COMMISSION BUSINESS: 7:30 (APPROX.)

1. Approval of Minutes: 1/8/2020: A final copy with any corrections was not available, so minutes for the 1-8-20 meeting will be voted on at the 3-4-20 meeting
2. Updates & discussion – Violations: Letter was revised. Remi Machet noticed a new violation at 259 Andover St – a long handicapped ramp has been added to the front of the house. We need to find out if ADA regulations trump our review. And we need to contact the Building Dept to see if a permit was issued.
3. Other Business – Vinyl Fences (catalog-Matt, Samples-Diane): Matt provided catalogs from Walpole Workers and said that the Perfection composite fencing sounded good and was only about 10% more expensive. It's paintable and has a dull surface, rather than the shiny. Matt will get samples for the next meeting. He mentioned that it would be good to take a look at the fences that were all set up at the Reading location . Diane suggested that if convenient, members should stop by a take a look. Matt emailed Commission members the website for Perfection fences.
4. Updates – new members: Diane mentioned that letters asking if still interested were sent to the four BallardVale residents who had completed Talent Bank forms several months ago. Only one has responded and it's in the affirmative. Letters will be sent to the two residents who live outside the historic district to see if either is still interested.
5. Upcoming Dates of Interest
 - Wednesday, March 4, 2020: BVHDC Meeting 2nd Floor Conference room,
Andover Town Offices
 - Wednesday, April 1, 2020: BVHDC Meeting 2nd Floor Conference room,
Andover Town Offices

Gary mentioned that he's unable to attend the April meeting. Remi said he would be unable to attend the May 6th meeting.

Motion to adjourn the meeting (Machet/Pimentel 5-0) at 7:55pm