

Minutes of the February 9, 2022 Trustees Meeting (virtual)

Present: Karen Herman, Laurence Lamagna, John Hess, Marilyn Santagati, Tony Straceski, Mark Yanowitz, Barbara McNamara, Kim Lynn and Carolyn Fantini.

Minutes: **The Minutes of the January 12, 2022 meeting were approved as amended and moved by John Hess and seconded by Tony Straceski, unanimous roll call vote by Herman, Lamagna, Hess, Santagati, Straceski, Yanowitz, Fantini.**

Treasurer's Report: **The Treasurer's Report of January 31, 2022 was accepted as moved by Marilyn Santagati and seconded by Mark Yanowitz, unanimous roll call vote by Herman, Lamagna, Hess, Santagati, Straceski, Yanowitz, Fantini.**

Public Comments: None

New Business

- **Friends Board Liaison Report**
Marilyn Santagati reported that the Friends Board discussed their budget and will vote to accept it at the March meeting. Membership is down but applications for membership will be included in the census mailing. Ann Palmieri has volunteered to participate on the Board.
- **Lincoln Memorabilia**
Karen explained to the Board that an ancestor (Steven Hardy) of the painter, Charles Berry, informed her that he is in possession of original documents about the Civil War as well as a portrait of Charles Berry, and an oil portrait of Abraham Lincoln that is similar to the sketch that MHL already has in its collection. Steven Hardy will get these precious items appraised and report back to the Board.
- **Town Seal**
John Hess informed the Board that a Town Seal Survey will go out online to Andover citizens that will help the Town Seal Committee to decide on revisions that may be made.

Director's Report

- **Strategic Plan**
The Sage Consulting Service has provided Barbara with all the collected data from the survey and focus groups. The written plan will include: a history of the library written by Stephanie Aude; statistics and other technical data by Barbara and Dean Baumeister; and the Staff will work on the mission and vision statements.
- **Building**
Barbara informed the Board that drawings for the design of the cupola went out to bid today. The cost of construction is to be determined but will be included in this year's CIP. Barbara reported that the information on the Maker Space is ready to go out to bid by the end of February.
- **Covid**
The Mask Mandate in Andover will probably be lifted in early March in all municipal buildings. The Trustee Meeting in April may meet in person as the date for in-person meetings begins April 1, 2022.
- **Budget**
Barbara reported that, after meeting with the Town Manager, all submitted budget requests are in good order.
All Town boards will have a public meeting at MHL on Saturday March 5th to discuss the budget. Town Meeting will be Saturday, June 11 under a tent at the High School from noon—5pm.

- **Personnel**

Carolyn Fantini has agreed to be on the selection committee for Vicki Murphy's position. They plan to meet towards the end of February. Interviews will also begin for a full time Children's Library Assistant as well as Stefani Traina's position in early March.

Assistant Director

Kim Lynn informed the Board about a mental health educational online program that teaches Administrators and Staff how to recognize and aid people who maybe exhibiting mental health issues. This is a 6 hour uninterrupted session for all Staff members. Kim explained that she feels it will provide the library staff with needed skills that will be beneficial for all.

Adjournment at 5:05pm as moved by Tony Straceski and seconded by John Hess, unanimous roll call vote by Herman, Lamagna, Hess, Straceski, Mark Yanowitz, Santagati, and Fantini.

The next meeting will be Wednesday, March 9, 2022 at 4pm.

Minutes

January 12, 2022 Library Board of Trustees Meeting Minutes

January 12, 2022 Library Board of Trustees Treasurer's Report

Respectfully submitted,
Carolyn Fantini