

**Trustees of the Towle Fund**  
**Minutes of February 10, 2021 Meeting**

Jan 21 2021 8:30-9:30 a.m. @ Zoom Meeting (COVID-19)

Present: George Nugent, Gloria Wager, Sandra Levine and Michael Morse

Meeting called to order at 8:33 a.m.

Motion made at 8:37 a.m. to approve the minutes of the 10-28-2020 meeting. Motion passes unanimously.

Motion made at 8:38 a.m. to move into executive session per M.G.L. Chapter 4, Section 7 to review and discuss applications for assistance. All present in favor. Board will reconvene in open session when discussion is completed.

Reconvened to open session at 9:30 a.m.

Disposition of applications:

**Applicant 1: Case #623**

An applicant asked for assistance with rent. She currently lives in Andover and is elderly. She is also unemployed. She took custody of her grandson and is his primary care giver. This applicant is a continuation from the previous meeting. More information was needed.

Sandy L spoke to applicant and her RAFT requirements have now changed. Landlord can evict under change. Applicant to start RAFT application again. Sandy L also spoke to St. Augustine's and they confirmed they granted 1 month's rent to assist applicant. Applicant is working with Community Teamwork on housing assistance. She is currently on month-to-month tenancy with landlord. Her caregiving for her grandson is contributing to her income through a small subsidy. Applicant owes about \$6,000 in rent.

Vote 3-0 to fund 2 month's rent at \$2,750 to Apartments, 311 Lowell Street, Andover, Massachusetts. Upon receiving update on RAFT resolution trustees may revisit her status and accept another application for review.

**Applicant 2: Case #621**

The applicants are returning applicants. The husband and wife live in Andover. The wife is unemployed and recovering from health problems and the husband is a senior who works part-time. They are requesting rent and electric. They have \$3,556 in household income and \$3,805 in expenses. The rental invoice was missing. The invoice was requested from the property manager by George N. Upon receiving the invoice the trustees decided to support the request for rent.

Vote 3-0 to fund the request at one month's rent in the amount of \$1,333 to The Slate at Andover Apartments 50 Woodview Way, Andover, Massachusetts.

Returned to open session.

It was moved and seconded to adjourn the meeting at 9:32 a.m.

Respectfully Submitted,  
George Nugent