
**Board of Selectmen
Minutes of February 11, 2019
Regular Session**

I. Call to Order

Chairman Vispoli called the meeting of the Board of Selectmen to order at 7:00 P.M. in the Board of Selectmen's Meeting Room at Town Offices. Present from the Board of Selectmen: Annie Gilbert, Chris Huntress, Paul Salafia, Laura Gregory, and Alex Vispoli. Also present: Town Manager Andrew Flanagan, Deputy Town Manager Michael Lindstrom, Town Counsel, Tom Urbelis, and Town Clerk Austin Simko. The meeting was duly posted and cablecast live.

II. Opening Ceremonies

A. Moment of Silence/Pledge of Allegiance

The meeting began with a Moment of Silence followed by Pledge of Allegiance.

III. Communications/Announcements/Liaison Reports

The Town Manager reported that the Warrant for the May 2019 Town Meeting has closed, and the annual budget will be released on February 1, 2019, simultaneous with the Andover Visual Budget (open checkbook) providing residents with online access to budget information.

The Revenue & Task Force meeting will be held this week on Tuesday at 7:00 P.M., the Historic Mill District Task Force is meeting on Wednesday at Memorial Hall Library at 7:00 P.M. to discuss the potential reuse of Town Yard-Lewis Street property, and the Textile Survey has been sent out.

Mike Lindstrom attended the first of two workshops on Community Resiliency last week for the purpose of identifying vulnerabilities in our community, creating future plans, and how to apply for grants.

Laura Gregory said this week's Historic Mill District Task Force meeting is an opportunity for the public to provide input on the project. This Friday is the Town's next First Friday Event which is Salsa Dancing (free) from 6-9 PM.

The 40th Annual Massachusetts Municipal Conference was held in Boston this past weekend which Annie Gilbert attended along with a team of Andover employees. Annie recognized Paul Materazzo for the workshop he gave about zoning for allowing people to age in place, he did a great job!

Chris Huntress acknowledged and congratulated Selectman Paul Salafia who was honored by the Knights of Columbus for his contributions to the Community. Chris also reported that he met with Town staff on the draft bylaw for the reduction of noise and ordinance which has been sent to the Town Manager.

Alex Vispoli announced that the Zoning Bylaw Study Committee is up and running, and gave a Shout-out to the Free Christian Church who ran a Back to Business theme event which was excellent.

IV. Citizens Petitions and Presentations

Jane Gifun of Castle Heights Road announced that a presentation on the renovations to the Senior Center will be held on February 13 at 7:00 P.M. at the Andover Safety Center. Residents are welcome to attend and bring their ideas.

V. Regular Business of the Board

A. Legislative Update

State Senator Barry Finegold, State Representative Frank Moran and State Representative Tram Nguyen, updated the Board on their goals for Andover. They will do everything they can to advocate for school funds, school building funds, and remain very much involved with the status of the aftermath of the Columbia Gas incident. There is still a lot of work to do and bills have been filed to address the problems. They acknowledged that public transportation is getting costly, and there is a need to find more ways to reduce traffic. Their focus is on education, the opioid crisis, environmental issues, infrastructure, and will continue to advocate for more funding for Andover (Chapter 70). Alex asked about 5G rollout and if there are any best practices. Senator Finegold said it is a public safety issue and they want to make sure everyone in Town has adequate cellphone coverage. The Board thanked the legislative team for coming to the Board meeting tonight.

B. Liquor License

The Board has received an application request for a Change of Manager to the All-Alcoholic Restaurant Beverage License for Pepper Dining, Inc., d/b/a Chili's Grill and Bar at 131 River Road.

Chris Huntress moved to approve the application of Pepper Dining, Inc., d/b/a Chili's Grill and Bar, 131 River Road, Andover, for a Change of Manager on it's All Alcoholic Restaurant Beverage License; the new Manager to be Edward James Sullivan of 21 Bartemus Trail, Nashua, New Hampshire, and subject to the condition that all other requirements of the Town are met prior to issuance of the license. The motion was seconded by Annie Gilbert and voted 5-0 to approve.

C. Columbia Gas Disaster Update

Kirk Cresto, Vice President for the Merrimack Valley Operation, spoke about the rollout of the Equipment Repair Plan (at no cost to customers) for residents who had equipment repaired or replaced. The coverage will run through May of 2020 for residents, and from one year to the date of installation for businesses. The process will provide support through a network of licensed professionals. There were 173 Andover customers who were part of the rapid relight process. It is the expectation of Columbia Gas that this process will be more organized and expeditious, include a 3-4-man team with a project manager, with the goal to schedule ten appointments per day. Chris Huntress asked how the 173 Andover customers will be prioritized and for Columbia Gas to continue to update the Town Manager. Tracy Stefanowicz, Communication Manager for Columbia Gas,

reported on the several communications that will be going out to customers, especially those most affected.

Stacey distributed information on the status of the number of claims registered for residential and commercial entities as of January 21, 2019 for Andover. The total number claims received and in process is 5,052, with 429 claims in active status, and 4,623 claims closed for a total of \$27,638,551 processed. The Affected Customer Helpline number 1-866-388-3239 will be staffed 24/7.

D. Frenchmen's Reserve Sewer Easements

The Board to vote to accept the title to the Frenchmen's Reserve Sewer Easements at 90 Beacon Street. The DPW has approved the sewer easement.

Paul Salafia moved that the Board sign the Frenchmen's Reserve Sewer Easement. The motion was seconded by Annie Gilbert and voted 5-0 to approve.

E. 161 Andover Street - Purchase of Property for Ballardvale Fire Station

The Board will vote to accept and sign the Deed and the Order of Taking for the property at 161 Andover Street. Town Counsel said this is part of the Ballardvale Fire Station Project and the they are ready for the closing this week.

Annie Gilbert moved to accept and sign the deed from Dolores Dunning to the Inhabitants of the Town of Andover and the Order of Taking for the property at 161 Andover Street and to authorize the Town Manager to execute and deliver any and all documents related to the purchase of said property by the Inhabitants of the Town of Andover. The motion was seconded by Chris Huntress and voted 5-0 to approve.

F. Town Counsel Updates

Tom Urbelis provided an update on the recent Superior Court case against the Natick School Committee relating to what limitations can be put on speakers at a Public Speak portion of an agenda and the policies and the effect of the court decision. No one has the right to speak per Open Meeting Law; however, public bodies may have policies to allow the public to speak, once you have the policy it must not be unconstitutional.

Town Counsel recommended that the Board of Selectmen look at their policy and determine if it needs to be updated and shared that the Massachusetts Association of School Committees (MASC) has a policy that the School Committee is looking at. Annie Gilbert said the Andover School Committee approved the new Policy last Thursday and is available on their website.

Next steps: Board agreed to review the policy.

VI. Consent Agenda

A. Appointments by the Town Manager: On a motion by Paul Salafia and seconded by Laura Gregory the Board voted 5-0 that the following appointments by the Town Manager be approved.

Department	Name	Position	Rate/Term	Date of Hire
Public Works	Bridget Morris	Chemist	\$74,108.67	2/11/19
Public Works	Michael Ferris	Tree Climber	\$54,100.00	2/11/19
Community Services - Recreation	Mary Milward	Seasonal	\$12.00/hour	1/8/19
Community Services - Recreation	Karyn Francis	Kid Care After School Program	\$27.00/hour	3/1/19
Community Services - Recreation	Yuka Nakamura	Kid Care After School Program	\$27.00/hour	3/1/19
Community Services - Recreation	Linda Berube	Kid Care After School Program	\$15.00/hour	1/28/19
Community Services - Youth Services	Mike Trocchi	Seasonal	\$12.00/hour	1/15/19
Community Services - Youth Services	Caroline Fraser	Seasonal	\$12.00/hour	1/23/19

VII. Approval of Minutes

On a motion by Chris Huntress and seconded by Paul Salafia, the Board voted 5-0 to approve the Board of Selectmen Minutes of the Regular Session of November 19, 2019, and December 17, 2019, and the December 19, 2018 Minutes of the Board of Selectmen’s Public Hearing as presented.

VIII. Executive Session

Paul Salafia moved that the Board vote to go into executive session for confidential communication with Town Counsel and pursuant to Purpose 6: to discuss purchase, exchange, lease or value of real property and Purpose 2: to conduct strategy sessions for negotiations with non-union personnel (Town Manager) and that the Chair declare that an open session may have a detrimental effect on the negotiating position of the Town and not to return. The Chair so declared. The motion was seconded by Laura Gregory. Roll call: P. Salafia-Y, L. Gregory-Y, C. Huntress-Y, A. Gilbert-Y, A. Vispoli-Y. Motion approved.

IX. Adjourn

At 8:30 P.M. the Board adjourned from Open Session to move to Executive Session not to return to Open Session.

Respectfully submitted,
Dee DeLorenzo
Recording Secretary
Rev.3.25.19