

DESIGN REVIEW BOARD

MEETING MINUTES

February 12, 2020

36 Bartlet Street

Third Floor Conference Room B

Call to Order:

The meeting was called to order at 6:33 p.m. Present were members Craig Gibson, Paul Maue, Suzanne Korschun, and Eric Daum.

APPLICATIONS

Leading Edge Real Estate, 77 Main Street

DRB-20-2 (GB)

Mr. Scacca presented the application of two attached signs. The background of the sign is a shiny navy blue aluminum with raised slate blue and red-edged letters on top. Since both signs are oriented to the same parking lot this violates the by-law. Mr. Maue recommends if there is a window on the side façade they could put a sign above there. Ms. Korschun also made the client aware they are allowed to have do window graphics.

Per the New Open Meeting Law, the list of the documents that were either distributed to the Design Review Board before the meeting in a packet, or at the meeting:

1. Sample of the background of the sign and the letters

Mr. Daum moved to accept the application with the condition that only one of the two signs presented can be installed according to the by-law.

Mr. Maue seconded the motion.

Vote: Unanimous (4-0)

Andover Gulf, 65 Main Street

DRB-20-3 (GB)

Mr. Sharma, president, and Mr. Landry, district development manager for the site, presented the application to reface the existing signage and change the design of the pumps. They are going to remove the existing wooden sign and replace it with an acrylic sign. They will be reusing the existing bracket. They will keep the external illumination as well. The gas pump dispensers were recently replaced, and the applicants are in the process of replacing the islands as well, due to the

condition of them. The blue awnings over the dispensers will be removed and they will be replaced with two illuminated poles. Per the DRB the existing free standing sign is larger in area than the by-law permits in general business; however, the building inspector considers simple re-facing of a non-conforming sign to be allowed by right as he has indicated to the board via email. Mr. Gibson feels the number of individual Gulf signs on the dispensers seems too busy. The proposed size of the individual canopies over the dispensers is larger than what is currently there. The DRB recommended making the individual signs smaller to fit inside the valance or to use one of the signs on all four sides not two different designs. All of the new pump canopies will be orange. The DRB would like the applicant to return to the March meeting with a different option for the Gulf logos on the canopies.

Mr. Daum moved to accept the free standing sign and request that the applicant come back with another version of smaller graphics over the pumps.

Mr. Maue seconded the motion.

Vote: Unanimous (4-0)

Pazzo Pizza Co., 10 Main Street

DRB-20-4 (GB)

Mr. Zhang presented the application for two signs. One will be a hanging banner sign that will replace the existing one in the Sunbrella material. The other sign will be gold 3D plastic letters on the façade of the building. There are currently 2 window graphics which were not submitted to the DRB.

Per the New Open Meeting Law, the list of the documents that were either distributed to the Design Review Board before the meeting in a packet, or at the meeting:

1. Sample of material for banner

Mr. Daum moved to accept the application as submitted.

Mr. Maue seconded the motion.

Vote: Unanimous (4-0)

Minutes

Meeting of January 2020

Mr. Daum motioned to accept the minutes with changes discussed.

Mr. Maue seconded the motion.

Vote: Unanimous (4-0)

Adjournment

There being no further business, the meeting of the Design Review Board for February 12, 2020 was adjourned at 7:20 p.m.

Respectfully Submitted,

Gina Decareau

Approved at March 11, 2020 Meeting