

DESIGN REVIEW BOARD

MEETING MINUTES

February 13, 2019

36 Bartlet Street

Third Floor Conference Room B

Call to Order:

The meeting was called to order at 6:31 p.m. Present were members Craig Gibson, Suzanne Korschun, Anita Renton and Eric Daum.

APPLICATIONS

Robert Jason Salon Beauty Bar, 96 Main Street

DRB-19-1 (GB)

Mrs. Pease presented the application of a sign on the fascia, projecting sign, and door lettering for a new nail salon. The sign on the fascia will be black acrylic letters on a PVC background. The smaller letters will be vinyl on the top and bottom lines. The sign is proposed to come above the molding so it would have to be cut away the same way it appears at the existing space Robert Jason Salon. The hanging sign will be on the existing scroll bracket with a black background and white lettering. Ms. Korschun's recommendation is to remove the line "manicures, pedicures, and makeup" and place that phrase on the windows so that the sign on the fascia will fit within the molding. All board members feel strongly about not cutting away the molding.

Mr. Daum moved to accept the application as submitted with the revision that the sign be modified to fit within the existing panel molding fascia and one way of doing that would be to remove the bottom line.

Ms. Korschun seconded the motion.

Vote: Unanimous (4-0)

Planet Color Salon & Spa, 3 Dundee Park

DRB-19-2 (IG)

Mrs. Pease presented the application for one projecting banner sign. She wasn't sure if this was something the board reviewed by figured she would submit it anyway since she was already going to be there with other applications. The DRB does not normally review IG. They look at the Historic Mill District when it is a development project. The regulations in the current Sign By-Law doesn't refer to banners in IG. This is usually handled by the building inspector. The board's concern was the writing is sideways and could make it hard to read. They also

recommended moving up the type at the bottom to mimic the neighboring banners because it is very close to the rail.

Dickey's Barbecue, 209 North Main Street

DRB-19-3 (MU)

Mrs. Pease presented the application of an attached sign, directory sign, and projecting sign. There is a company out of Georgia who will be fabricating all the signs. Mrs. Pease is doing the installation, pulling the permit, and handling the police detail. They are requesting internal illumination which is no longer allowed. All other signs have goose neck lighting. The letters will be black channel lettering mounted on a yellow variegated pan face. Ms. Korschun recommended a non-illuminated alternative. The decal on the window that says Established 1941 is not within Mrs. Pease's scope of work. The board states if they are leaving it on the window it must have a transparent background. There is an existing under hanging sign now which the new sign will just clip into.

Mr. Daum moved to accept the application as submitted with the following conditions: 1. This is to be a non-internally illuminated. 2. If company has non-internally illuminated design, this would be preferred to the submitted sign. 3. If decals on glass, background must be transparent. Mrs. Korshun seconded the motion.

Vote: Unanimous (4-0)

DISCUSSION

The board's purpose of review of the Sign By-Law at this February 13, 2019 meeting is to decide if they want to endorse it. The discussion points Mrs. Renton presented are intended to help the board make up their mind if they like it and if it should be approved at Town Meeting. They reviewed some important points of the changes that were made. The board discussed in more detail under the proposed By-Law that it would expand their review of more applications. This draft will be reviewed at Town Meeting in April 2019. The Planning Board is looking for a letter stating that they endorse and stand behind the re write of the Sign By-Law.

Mr. Daumn moved that the board endorses the new proposed Sign By-Law as submitted.

Mrs. Renton seconded the motion.

Vote: Unanimous (4-0)

Per the New Open Meeting Law, the list of the documents that were either distributed to the Design Review Board before the meeting in a packet, or at the meeting:

1. Sign By-Law Revision Discussion Points
2. Draft of the Sign By-Law

Minutes

Meeting of January, 2019

Mr. Daum motioned to accept the minutes as amended.

Mr. Gibson seconded the motion.

Vote: Unanimous (4-0)

Adjournment

There being no further business, the meeting of the Design Review Board for February 13, 2019 was adjourned at 7:45 p.m.

Respectfully Submitted,

Gina Decareau

Approved at March 13, 2019 Meeting