

SPRING GROVE CEMETERY TRUSTEES  
MINUTES February 14, 2019



Present: Sandra Dearborn, William Canane, Gail Ralston, Don Robb, Dick Morrissey (Arrived at 6:12pm)

Also present: Tom Urbelis, Town Counsel; Chris Huntress, Board of Selectman; Attorney Mark Johnson on behalf of J&J Ball Realty Trust; Janyce Ball, resident of 47 Spring Grove Rd.; Paul Sanborn, Superintendent Parks & Grounds, Forestry and Cemetery; Dan Verrington, Working Foremen Cemetery

Sandra Dearborn called the meeting to order at 6:02pm

### **Minutes**

Don Robb motioned to accept minutes of the January 10, 2019 meeting. Gail Ralston seconded the motion. Vote to approve was unanimous.

### **Transfer of property at 47 Spring Grove Road**

Attorney Mark Johnson on behalf of J&J Ball Realty Trust has submitted a Town Meeting Warrant Article. The purpose of Warrant Article P57 Spring Grove Cemetery Transfer of Property is to see if the Town will vote to transfer the care, custody and control of the property located on 47 Spring Grove Road. The Article has been amended to add the wording "at least \$7,800" in regards to the sum that will be paid for the transfer of property.

Per. Tom Urbelis, the purpose of this discussion is for the Board of Trustees to do one of the following: a) nothing b) recommend approval of article P57 or c) not recommend approval of Article P57. Once the Trustees make their decision, the following steps will take place: The Board of Selectmen will be asked to decide whether to recommend warrant article P57. The Article will then be voted on at Town meeting. If approved, it will be brought to Legislature. If approved by Legislature the deed will be paid.

The Trustees asked if the amended wording of "at least \$7,800" could be questioned at Town Meeting.

Tom Urbelis stated that a petition could be filed to amend the amount.

Don Robb asked when the original appraisal was made. Attorney, Mark Johnson stated that the appraisal was done in October of 2018.

Don Robb motioned for the Board of Trustees to recommend the approval of Article P57. Bill Canane seconded the motion. Selectman, Chris Huntress spoke about the article and supports the transfer. The trustees vote was unanimous to recommend the approval 4-0. Dick Morrissey was not present for the vote.

### **Financials**

Financials were distributed and discussed

### **Staff Report**

\*The Cemetery staff has been busy with burials and have been sanding and salting for funerals \*The Veterans marker that was damaged has not been addressed yet. It will be addressed in the spring

- \*The new gate at Abbot Street was removed to be painted with a powder coat. The vendor who fabricated and installed the gate will paint it then come out and reinstall it.
- \*The gate at Spring Grove Road will be addressed in the spring. There is a possibility that a different gate will be purchased and installed. Paul Sanborn will get prices.
- \*A new gate at Abbot Street will be discussed at a later meeting
- \*Signs for streets have been discussed. New samples will be obtained and will be addressed in the spring
- \*The flag on top of the hill was taken down in December.
- \*Dan and Paul mentioned that they were out of Rules and Regs. booklets. Amy will revise Trustees names and get 50 copies printed.
- \*Pamphlet holders will be installed on a wooden post when Rules and Regs. Books are available
- \*Paul Sanborn mentioned a possibility of having contractors back for Arbor Day to trim/prune trees
- \*Paul and Marc Fournier are taking measurements for paving to be done in the spring. Once measuring is complete, quotes will be obtained
- \*A CIP request for a new utility vehicle for the Cemetery has been submitted

### **Other**

The Trustees discussed the possibility of placing signs at the entrances that there is a “Funeral in Progress”

The Trustees will edit the Rules and Regs. booklets and get ready to vote on changes. Updates will include language regarding dog walking during Funerals and dog waste. The trustees discussed the possibility of placing signs that state, “Dog waste must be carried out” Barrels are for cemetery trash only and should not be used for dog waste. Paul Sanborn will ask the Sign shop about making signs for the barrels.

The Trustees would like cleanup done around the new sign.

There is also work that needs to be done on the Stonewall. Paul Sanborn will get estimates from contractors.

The new Veterans Director, Mark Comeiro has invited the Trustees to the Memorial Day Ceremony being held at 8:00am on Monday, May 27, 2018. The Trustees will schedule a walk through prior to the ceremony.

Next Meeting: March 14, 2019 at 6:00pm in the 2<sup>nd</sup> floor conference room, Town office building

Gail Ralston motioned to adjourn the meeting. Don Robb seconded. All voted in favor. Meeting adjourned at 6:56pm