
Permanent Town Building Advisory Committee Meeting Minutes
February 15, 2019 7:30 A.M.
Second Floor Conference Room, Town Offices

I. Call to Order/Roll Call

Remote Participation Requirements and Procedures

Per 940 CMR 29.10(7), Mr. Casper contacted Chair Feldman in sufficient time prior to the meeting with the request to participate in the meeting remotely. Pursuant to 940 CMR 29.10(5), Chair Feldman so notified the members of his request, gained their approval, and called the meeting to order at 7:33a.m. and initiated roll call. Present were: Chair Rick Feldman, Mark Johnson, David Giangrande, Kim Sousa, Janet Nicosia and Dan Casper (remotely). Also in attendance was the Town Manager (arrived late), Deputy Town Manager (arrived late) and Jeff Shaw, Context Architecture. The meeting was taped and live cablecast.

II. Approval of Minutes – January 4, 2019

Upon motion duly made by Mr. Johnson and seconded by Ms. Sousa, it was unanimously voted to approve the above minutes. Motion passed 6-0.

III. Update on Ballardvale Fire Station

Mr. Shaw of Context Architecture updated the committee on the progress of the project. He distributed the attached project schedule to members. The next meeting with the Ballardvale Historic District Commission is scheduled for Wednesday, March 13. Discussion ensued.

Upon motion duly made by Mr. Feldman and seconded by Mr. Giangrande, it was unanimously voted that based on the recommendation of the architect re feasibility and construction costs, the committee concurred that it was not advisable to build a basement. Motion passed 6-0. Chair Rick Feldman-Y, Mark Johnson-Y, David Giangrande-Y, Kim Sousa-Y, Janet Nicosia-Y and Dan Casper-Y (remotely). Motion passed 6-0.

Upon motion duly made by Mr. Johnson and seconded by Ms. Sousa, it was unanimously voted that based on the recommendation of the architect that there be no further variances of plans and that the current plan be submitted for vote by the Zoning Board of Appeals and the Ballardvale Historic District Commission on March 13th. Motion passed 6-0. Chair Rick Feldman-Y, Mark Johnson-Y, David Giangrande-Y, Kim Sousa-Y, Janet Nicosia-Y and Dan Casper-Y (remotely).

Discussion ensued with input from the Town Manager with regard to closing of 161 Andover Street and the selection of PMA Consultants as the OPM and execution of contract. Other topics of discussion included improvements to the intersection.

IV. Update on Municipal Services Facility

Ms. Nicosia updated the committee on the progress to substantial completion of the Municipal Services Facility. Discussion ensued. An unveiling of the facility to the public is scheduled on March 21-22, 2019.

V. Senior Center at Punchard Feasibility Study

The Town Manager reported 4 more public information sessions are planned before Town Meeting.

VI. Andover High School Feasibility Project

Mr. Johnson updated the committee on the progress of the project.

Next Meeting

Thursday, March 14 @ 7:30AM.

Adjournment

Upon motion duly made by Mr. Johnson and seconded by Ms. Sousa, it was unanimously voted to adjourn. Motion passed 6-0. Meeting adjourned at 8:22AM.

Respectfully submitted,

Christine Martin Barraford
Recording Clerk

Attachment:

Context Architecture Project Schedule