

Call to Order

Committee Chair Mr. Stumpf called the meeting to order at 4:35 pm. TGSC members all participated remotely via Zoom, able to see and hear each other and share documents for all to see. A feed from the Zoom was broadcast live on Andover TV, by which members of the public could observe the meeting. Mr. Stumpf also reviewed the agenda for this meeting.

Participants

The following TGSC Committee members were on line throughout the meeting: David Floreen, Richard Fox, Andrew McBrien, Dara Obbard, Austin Simko and John Stumpf, as was Finance Committee Liaison Paula Colby-Clements (non-voting). TGSC Committee members Gail Ralston and Sandy Stapczynski apologized in advance for their absence from the meeting.

1. Approval of the Minutes of the Committee's Meetings of December 2nd and December 9th 2021.

Mr. Floreen moved to approve the minutes of the Committee's Meetings of December 2nd and December 9th 2021, Ms. Obbard seconded. The committee voted by roll call 5 in favor of approval, none against, with Mr. Fox abstaining.

2. Delegate Authority for Approval of Minutes of This Meeting

As the content of this meeting was procedural and informational, Mr. McBrien suggested that a "lightweight" process for approval of the minutes would be acceptable if a full meeting of the committee had not taken place within the three months period in which Open Meeting Law requires that the minutes be approved. Thus, Mr. McBrien moved to authorize Mr. Stumpf, as Chair, to approve and/or require amendments to the minutes of the TGSC meeting of February 25th at his discretion, or to delegate this authority to any other member of the TGSC other than the Clerk. Mr. Simko seconded.

During brief discussion, Mr. McBrien pointed out that the motion was deliberately worded to cover the minutes of this meeting specifically, did not mandate a lightweight process but merely enabled it as an option, and that the Clerk, as author of minutes, should not also be empowered to unilaterally approve them.

The committee voted by roll call 5 in favor of approval, none against, with Mr. Fox abstaining.

3. Preview Next Steps

Mr. Stumpf informed the TGSC that he had spoken with Mr. Huntress as Chair of the Select Board.

Mr. Huntress is waiting to receive feedback on the TGSC report from two Select Board members but he is supposed to receive this by Monday 28th March. Once all members have submitted their feedback, the Town Manager or his designee shall collate and forward it to Mr. Simko who shall then coordinate Committee responses.

Mr. Huntress asked that the TGSC present at the Select Board meeting on March 21st. As per previous discussion between Mr. Stumpf and Mr. Huntress, it was agreed that this presentation should be more of a dialog, less a one-way presentation. The TGSC welcomed this opportunity, but agreed that the presentation should only take place once the TGSC have had sufficient opportunity to consider the feedback from the Select Board.

The warrant for the forthcoming Town Meeting (June) is closed. Mr. Huntress had asked the TGSC to consider giving a report with non-binding discussion at the June Town Meeting. Key points of the discussion are noted below:

- Everyone thought it was a good idea. The TGSC must not be conspicuous by our silence; residents have asked about status at previous meetings and are owed an update.
- The Moderator would need to be consulted (as had already been noted by Mr. Huntress and Mr. Stumpf)
- Town Meeting might not be a good venue. Alternative dedicated events might be more effective to allow time for proper, in-depth presentation and discussion.
- Conversely, a presentation at the June Town Meeting specifically to update residents on the status of the TGSC's work might be beneficial.
- The TGSC would need dialog with the Select Board regarding what to present. As part of this, the TGSC would need to gain a clear understanding of where the Select Board stand on our recommendations to prepare for any presentation.
- The TGSC would like to know the future "timing" of the TGSC recommendations before committing to any presentation (i.e. when the Select Board might accept or not accept recommendations, whether there will be a Fall Town Meeting, and so forth).

4. Share Recognition and Appreciations

Mr. Stumpf reflected that the TGSC has conducted voluminous in-depth research, thoroughly considered the issues put before and delivered a great report. With that, we are now moving into a very different phase of our work of informing the Town. Mr. Stumpf stressed that our work is not over, and the committee is not shutting down, but thanked the many people who have contributed thus far:

- The Town Manager for initiating this study and for selecting such a strong team to conduct it
- Town employees who have contributed and supported our work, and especially, the team at Andover TV
- Mr. Lynch and Mr. Petrin of Paradigm Associates for their valuable input.
- Mr. Cavicchi, Ms. Colby-Clements and Ms. Doherty, who are no longer members of the Committee
- The remaining members of the TGSC

Reflections from other members noted the very varied backgrounds of the TGSC members, the respect in both listening and speaking to one another at all times, the collegiate atmosphere in which the committee invariably reached consensus even though we didn't always agree on issues, that the committee comprises "a team of workhorses", that it is unlikely that one would find a

better report in any municipality on any topic, and that we still have a lot of work ahead of us in what is perhaps the most important phase of all.

Ms. Colby-Clements thanked Mr. Stumpf on behalf of the committee for his service to the Town over many years and for his leadership of the TGSC.

Adjournment

Mr. McBrien moved that the meeting adjourn, Mr. Floreen seconded. The committee voted by roll call 5 in favor of adjourning, none against, with Mr. Fox abstaining. The meeting adjourned at 4:45 pm.

Respectfully submitted,

Andrew McBrien, Clerk