
**Board of Selectmen
Minutes of March 11, 2019
Regular Session**

I. Call to Order

Chairman Vispoli called the meeting of the Board of Selectmen to order at 7:00 P.M. in the Board of Selectmen's Meeting Room at Town Offices. Present from the Board of Selectmen: Annie Gilbert, Chris Huntress, Paul Salafia, Laura Gregory, and Alex Vispoli. Also present: Town Manager Andrew Flanagan, Deputy Town Manager Michael Lindstrom, Town Counsel, Tom Urbelis, and Town Clerk Austin Simko. The meeting was duly posted and cablecast live.

II. Opening Ceremonies

A. Moment of Silence/Pledge of Allegiance

The meeting began with a Moment of Silence followed by Pledge of Allegiance.

III. Communications/Announcements/Liaison Reports

The Town announced that the Ribbon Cutting Ceremony for the new Municipal Services Building will be held at 7:30 A.M. on March 21st at 5 Camponelli Drive. Andover has been awarded a Community Compact Grant in the amount of \$31,000 for the implementation of CLEARGOV a leader in municipal transparency which allows for comparisons of information between other communities.

Mike Lindstrom reported on the addition of a new initiative called 20/20 on the Town's network with various Town Departments providing information on services they provide that residents may not know about and also a look into their departmental budgets. 20/20 will be available every Tuesday and Friday until Town Meeting.

The Town Clerk announced that Absentee Ballots for the Annual Town Election will be available until noontime on Monday, March 25th. The Town Elections is being held on Tuesday, March 26th.

Paul Salafia congratulated the Town's Department Heads on their FY-20 budget presentations which were held on Saturday at Memorial Hall Library with the Board and the Finance Committee. Town staff were well prepared and provided a very thorough look at their proposed budgets for the next fiscal year.

Laura Gregory also commented on Saturdays Budget Meeting acknowledging that the presentations went well. Thanks to all.

IV. Citizens Petitions and Presentations

none

V. Public Hearing

The Public Hearing Opened at 7:15 P.M.

A. All Alcohol Liquor License Application for Smythe and Dove Steak

The Board to discuss and approve Farmers Row Hospitality Inc. D/B/A Smythe and Dove Steak ("Farmers") application for a new All Alcohol Restaurant Alcoholic Beverage License at 89 Main Street in Andover.

On a motion by Chris Huntress and seconded by Paul Salafia, the Board voted 5-0 to approve the request of Farmers Row Hospitality Inc. D/B/A Smythe and Dove Steak's ("Farmers") 24 Farmers Road, Groton for an application for a new All Alcohol Restaurant Alcoholic Beverage License at 89 Main Street in Andover and to approve the appointment of Mark Farmer as Restaurant Manager with the condition that all other issues of the Town are met.

Chris Huntress moved the Board find that the application Farmers Row Hospitality Inc. D/B/A Smythe and Dove Steak, 24 Farmers Row, for an All Alcohol Beverage License at 89 Main Street is not detrimental to the educational and spiritual activities to the Unitarian Universalist Congregation Church at 6 Locke Street and St. Augustine's School on Central Street.

The Public Hearing ended at 7:23 P.M.

VI. Regular Business of the Board

A. American Red Cross of Massachusetts

Holly Grant, Chief Executive Officer of the American Red Cross of Massachusetts, gave a presentation on the "Sound the Alarm in Merrimack Valley" to reduce the number of deaths due to home fires. This is an opportunity for people to get free smoke alarms, replace batteries, and help to build evacuation centers. They hope residents of the Merrimack Valley will take advantage of this opportunity which will be held on Saturday, May 4th at Brickstone Square in Andover. Chief Mansfield said Andover Fire can fill the need for carbon monoxide detectors as needed. Life of a fire alarm is about 10 years.

Chairman Vispoli extended heartfelt thanks for all the assistance provided by the American Red Cross of Massachusetts to the communities affected by the Columbia Gas Explosion.

B. Citizen Survey

Chairman Vispoli initiated a discussion on conducting a citizen survey for 2019 to see if the Board is interested in conducting another survey. Previously conducted citizen surveys were conducted with the help of graduate students from Merrimack College and U/Mass Lowell. Annie Gilbert thinks it is a great idea to collaborate with the local colleges, a survey would give us an opportunity to find out what has changed, areas for improvements, and that it would important the survey is statically random (not sent out to every resident of the community). Members of the Board agreed that it is a good idea and the only cost being materials and postage. The Town Manager will approach U/Mass and Merrimack

C. Activity and Use Limitation Termination for 11 Lewis Street

Andrew Flanagan is asking the Board to review and consider voting to authorize him to sign the Termination of Notice of Activity and Use Limitation for 11 Lewis Street.

Director of Planning, Paul Materazzo spoke about the work conducted by Green Environmental who analyzed the land at the DPW Yard on 11 Lewis Street. Representatives from Green Environmental reported on their findings and have deemed the site appropriate for the termination of the AUL restriction. This review will provide clarity to the development of the community. The report covers more information than a 21E.

Chris Huntress moved for the Board to authorize the Town Manager to sign the Termination of Notice of Activity and Use Limitation for 11 Lewis Street. The motion was seconded by Annie Gilbert and voted 5-0 to approve.

D. Annual Town Meeting Articles

The Board voted to take a position on the following Town Meeting Warrant Articles.

Article 14 \$1.4M RA	Chapter 90 Authorizations Annie Gilbert moved to recommend approval of Article 14. The motion was seconded by Chris Huntress and voted 5-0 to recommend approval.
Article 15 \$14,000 RA	Jerry Silverman Fireworks: Chris Huntress moved to recommend approval of Article 15. The motion was seconded by Laura Gregory and voted 5-0 to recommend approval.
Article 16 RA	Fiscal Year 2020 Revolving Accounts: Laura Gregory moved to recommend approval of Article 16. The motion was seconded by Paul Salafia and voted 5-0 to recommend approval.
Article 21 \$5,000 RA	Support for Civic Events (Andover Days): Paul Salafia moved to recommend approval for Article 21. The motion was seconded by Laura Gregory and voted 5-0 to recommend approval.
Article 22 \$6,000 RA	Spring Grove Cemetery Maintenance: Chris Huntress moved to recommend approval of Article 22. Paul Salafia seconded the motion and the Board voted 5-0 to recommend approval.
Article 24 \$2.5M and \$1M RA	Senior Center at Punchard Renovation and Construction \$4.5M total: \$2M from Free Cash and \$2M from General Fund Borrowing. Annie Gilbert moved to recommend approval of Article 24 in the amount of \$4.5M. The motion was seconded by Paul Salafia and voted 5-0 to recommend approval.
Article 25 \$700,000 RA	Elder Services Program Stabilization Fund Transfer (Wood Fund): Chris Huntress moved to recommend approval of Article 25. The

	motion was seconded by Paul Salafia and voted 5-0 to recommend approval.
Article 28 \$225,000 RA	Water and Sewer Vehicles: Paul Salafia moved to recommend approval of Article 28 as presented. The motion was seconded by Laura Gregory and voted 5-0 to recommend approval.
Article 29 \$4,000,000 RA	Water Main Replacement Projects: Laura Gregory moved to recommend approval of Article 29. The motion was seconded by Chris Huntress and voted 5-0 to recommend approval.
Article 30 RA	Sewer Inflow and Infiltration Reduction Project: Laura Gregory moved to recommend approval of Article 30. The motion was seconded by Paul Salafia and voted 5-0 to recommend approval.
Article 31 \$100,000 RA	Hydrant Replacement Program: Chris Huntress moved to recommend approval of Article 31 as printed. The motion was seconded by Paul Salafia and voted 5-0 to recommend approval.
Article 32 \$110,000 RA	Water Treatment Plant Parking Area Reconstruction: Chris Huntress moved to recommend approval of Article 32 as printed. The motion was seconded by Laura Gregory and voted 5-0 to recommend approval.
Article 33 \$450,000 RA	Water Treatment Plant Granular Activated Carbon (GAC) Replacement: Laura Gregory moved to recommend approval of Article 33 as printed. The motion was seconded by Paul Salafia and voted 5-0 to recommend approval.
Article 34 \$380,000 RA	Public Works Vehicles – Large: Annie Gilbert moved to recommend approval of Article 34 as printed. The motion was seconded by Paul Salafia and voted 5-0 to recommend approval.
Article 35 \$360,000 RA	Fire Apparatus Replacement(ambulance): Paul Salafia moved to recommend approval of Article 35 as printed. The motion was seconded by Chris Huntress and voted 5-0 to recommend approval.
Article 36 \$650,000 RA	Major Town Building Projects: Annie Gilbert moved to recommend approval of Article 36 as printed. The motion was seconded by Laura Gregory and voted 5-0 to recommend approval.
Article 37 \$420,000 RA	Town and School Energy Efficiency Initiatives: Laura Gregory moved to recommend approval of Article 37 as printed. The motion was seconded by Chris Huntress and voted 5-0 to recommend approval.
Article 38 \$920,000 RA	Major School Projects: Paul Salafia moved to recommend approval of Article 38 as printed. The motion was seconded by Annie Gilbert and voted 4-0-1 to recommend approval. Chris Huntress abstained.
Article 39 \$300,000 RA	Public Safety Microwave Communications System: Annie Gilbert moved to recommend approval of Article 39 as printed. The motion was seconded by Paul Salafia and voted 5-0 to recommend approval.

Article 40 \$500,000 RA	Town Bridge Maintenance and Evaluation: Chris Huntress moved to recommend approval of Article 40 as printed. The motion was seconded by Laura Gregory and voted 5-0 to recommend approval.
Article 43 \$40,000 RA	Parking Vehicle Replacement: Annie Gilbert moved to recommend approval of Article 43 as printed. The motion was seconded by Chris Huntress and voted 5-0 to approve.
Article 44 RA	Disposition of Building at 161 Andover Street: Paul Salafia moved to recommend approval of Article 44 as printed. The motion was seconded by Laura Gregory and voted 5-0 to recommend approval.
Article 45 RA	Disposition of Building at 163 Andover Street: Laura Gregory moved to recommend approval of Article 45 as printed. The motion was seconded by Paul Salafia and voted 5-0 to recommend approval.
Article 46 Article 47 Article 48 RA	Change from "Board of Selectmen" to "Select Board": Annie Gilbert moved to recommend approval of Article 46, Article 47, and Article 48 as printed. The motion was seconded by Annie Gilbert and voted 5-0 to recommend approval.

E. 161 Andover Street

Laura Gregory moved that the Board of Selectmen declare, subject to authorization from Town Meeting, that the building at 161 Andover Street is available for disposition for the purpose of removing the building from the property, either by the sale or conveyance of the building on terms and conditions deemed to be in the best interest of the Town, even if the Town receives no financial payment, or by demolition of the building if the Board of Selectmen determines that demolition of the building is in the best interest of the Town. The motion was seconded by Annie Gilbert and voted 5-0 to approve.

F. Local Election Warrant

Laura Gregory moved to sign the Warrant for the Annual Town Election of March 26, 2019. The motion was seconded by Paul Salafia and voted 5-0 to approve.

VII. Consent Agenda

A. Appointments by the Town Manager

On a motion by Paul Salafia and seconded by Laura Gregory, the Board voted 5-0 that the following appointments by the Town Manager be approved:

Department	Name	Position	Rate/Term	Date of Hire
Library	Barbara McNamara <i>(Beth Mazin)</i>	Library Director	\$118,215	4/1/19
Community Services – Elder Services	Kathleen Kacin Byrne <i>(Renee Baker)</i>	Elder Services Program Director	\$61,434.62	3/19/19
Community Services – Recreation	Emily Zujewski	Seasonal	\$11.25/hour	7/15/19

Facilities	Daniel Ivanovich	Energy Intern	\$13.00/hour	3/11/19
Facilities	Ayush Zenith	Energy Intern	\$13.00/hour	3/11/19

IX. Executive Session

Laura Gregory moved that the Board vote to go into Executive Session for confidential communication with Town Counsel and pursuant to Option 6 to discuss the purchase, exchange, lease or value of real property and that the Chair declare that an open session may have a detrimental effect on the negotiating position of the Town and not to return to open session. The Chair so declared. The motion was seconded by Paul Salafia and voted to approve. Roll call: A. Gilbert-Y, C. Huntress-Y, L. Gregory-Y, P. Salafia-Y, and A. Vispoli-Y.

X. Adjourn

At 9:35 P.M. the Board of Selectmen adjourned from the Regular Meeting of March 11, 2019 to move to Executive Session, not to return to Open Session.

Respectfully submitted,

Dee DeLorenzo
Recording Secretary