
Permanent Town Building Advisory Committee Meeting Minutes

March 14, 2019 7:30 A.M.

Second Floor Conference Room, Town Offices

I. Call to Order/Roll Call

Chair Feldman called the meeting to order at 7:35AM in the second floor conference room. Present were Chair Rick Feldman, Mark Johnson, David Giangrande, Kim Sousa, Janet Nicosia and Dan Casper. Also in attendance were Christopher Cronin, Director of Public Works, Chief Mansfield and the Town Manager (arrived late.) The meeting was taped and live cablecast.

II. Approval of Minutes – February 15, 2019

Upon motion duly made by Mr. Johnson and seconded by Mr. Casper, it was unanimously voted to approve the above minutes. Motion passed 6-0.

III. Update on Municipal Services Facility

Ms. Nicosia and Mr. Cronin updated the committee on the progress to substantial completion of the Municipal Services Facility and review of the contingency balance (see attached remaining budget as of 3/13/2019.) Discussion ensued.

Upon motion duly made by Mr. Feldman and seconded by Mr. Casper, it was unanimously voted to approve the department's request for the purchase and installation of a wash bay system up to the amount of \$275,000, subject to the availability of funds after full reconciliation of all closeout costs. Motion passed 6-0.

The Town Manager announced tour of the facility to the public and ribbon cutting ceremony is scheduled on March 21, 2019.

IV. Update on Ballardvale Fire Station

Mr. Feldman reported on the workshop the committee attended the prior evening with the Ballardvale Historic District Commission and the Preservation Commission. He noted that it was agreed to divide the group up into small groups to further discuss building design on Thursday, March 21 @ 6:30PM.

V. **Senior Center at Punchard Project**

The Town Manager reviewed Articles 24 and 25 with regard to the above project.

Vote on Article 24 Senior Center at Punchard Renovation and Construction

Vote on Article 25 Elder Services Program Stabilization Fund Transfer

Upon motion duly made by Mr. Johnson and seconded by Ms. Sousa, it was unanimously voted to recommend approval of above articles in the amount of \$4,500,000 and \$700,000 respectively. Motion passed 6-0.

VI. **Andover High School Feasibility Project**

Mr. Johnson updated the committee on the progress of the project.

Next Meeting

Friday, April 12th @ 7:30AM.

Adjournment

Upon motion duly made by Mr. Johnson and seconded by Mr. Casper, it was unanimously voted to adjourn. Motion passed 6-0. Meeting adjourned at 8:14AM.

Respectfully submitted,

Christine Martin Barraford
Recording Clerk

Attachment:

Municipal Services Facility Remaining Budget as of March 13, 2019