

West Elementary & Shawsheen Preschool Building Committee Minutes Wednesday, March 24, 2021 – 7:00PM

Participating via remote

Access Voting Members: Chair-Paula Colby-Clements, Dr. Claudia Bach, Rick Almeida, Heather Eigen, Carol Green, Jennifer Hunt, Susan McCready, Janet Nicosia, Siggy Pfendler, Paul Rollins, Elizabeth Roos

Non-Voting Members: Steve Nembirkow, APS Chief Operations Officer, Tracey Spruce, Mark Johnson

PMA Consultants (remote): Brian DeFilippis, Karina Pena; Kevin Weeks; Steve Rusteika

SMMA Architects (remote): Lorraine Finnegan;

Community Members: Steve Fink;

West Elementary School Building Committee Chair (SBC), Paula Colby Clements, opened the meeting at 7PM. Because of the emergency state of government due to Covid-19, all SBC members are participating via WebEx. All votes will be taken by roll call at this meeting.

Approval of Minutes. Vote Expected

Minutes of February 17, 2021

On a Motion made by Liz Roos and seconded by Susan McCready, the West Elementary School Building Committee approved the February 17, 2021 minutes. On a roll call vote, the motion for the February 17, 2021 meeting minutes was approved on a 11-0 vote.

Approval of February Invoices. Vote Expected.

The Chair submitted for payment approval- Invoice from PMA Consultants #04303-00 dated March 8, 2021 for services covering the period of Feb. 1- Feb. 28, 2021 for the amount of \$13,871.86.

On a Motion made by Susan McCready and seconded by Claudia Bach, the West Elementary School Building Committee approved the PMA invoice read by the Chair today. The motion was approved on a roll call vote 11-0.

The Chair submitted for payment approval – Invoice from SMMA #00545-71 dated March 4, 2021 for services covering the period of January 23 – February 19, 2021 for the amount of \$50,522.

On a Motion made by Claudia Bach and seconded by Liz Roos, the West Elementary School Building Committee approved the SMMA invoice read by the Chair today. The motion was approved on a roll call vote 11-0.

Updates

The Chair gave the Committee an update that she has been attending and presenting to West El/Shawsheen PTO Andover Chamber of Commerce, Special Education Parent Advisory Committee, Andover Advisory Green Board just to name a few of the various groups in the community – all with positive feedback. . She did acknowledge Matt Rice and Martine who attended an Advisory Green Board presentation, during which they fielded many questions to which they fully responded. The were some hard questions, lively dialogue, but in the end all well received by the audience. Dr. Bach also commented on the Chair's incredible presentation skills in getting the word out on the project.

Mr. DeFilippis stated that the Construction Manager at Risk qualification team met and received 6 prequalification packets from 6 firms: Commodore, Consigli, Gilbane, Shawmut, Suffolk, WT Rich. The next order of business is inviting the 6 firms to come out and walk through the West Elementary building. The RFPs will be due April 19th; with the prequalification which will meet on May 3rd to review the submissions. Next, the short list interviews will be set on May 13 and May 14th. Mr. DeFilippis added that the any licensed contractor could have submitted a prequalification packet.. The prequalification team then prequalifies the submissions. Based on this, if the contractor makes the prequalification, they will receive a RFP packet. Mr. Almeida added this is a legal requirement for building jobs over \$10 million dollars.

Update on Schematic Design (SD) Submission to MSBA: Mr. DeFilippis submitted the SD on Feb 24 to MSBA. They have had some informal meetings since then. They also met on March 17th w/MSBA for budget discussion and the scope of the project. They have received written SD comments from MSBA and now need to respond within 14 days. The Chair thought the March 17th meeting with MSBA was extremely positive. The Chair said they went through the numbers and the potential \$38 million grant. It seems to indicate that the district may be receiving the incentive points for sustainability and maintenance. Dr. Bach concurred with Paula's thoughts, she thought MSBA

sensed a familiarity with the district. Ms. Nicosia thinks it's a credit to the custodians/Plant & Facilities to get 1.9/2 points in incentive grant money points. The Chair added the Yes to WESP Group has been working hard on behalf of the Committee to educate the community and answer any questions before Town Meeting.

Next meetings:

Next meeting date will be Wednesday, April 14 at 7:00 p.m.

On a Motion made by Susan McCready and seconded by Claudia Bach, the West Elementary School Building Committee voted to adjourn the March 24th meeting. The motion was approved on a roll call vote 11-0. The meeting was adjourned at 7:25PM.

Respectfully,
Alison Phelan, Recorder

CERTIFICATION

Town Clerk and Chief Strategy Officer: Austin Simko

Date:

Town Stamp: