

**Call to Order:**

The Planning Board Meeting was called to order at 7:40 PM on March 31, 2020 via Cisco Webex online video conferencing platform. Present were Chair Zach Bergeron, and members Rocky Leavitt, Ann Knowles, Neil Magenheim, Vincent Chiozzi, and Morgan von Prelle Pecelli. Also present were Jacki Byerley, Planner and Paul Materazzo, Planning Director.

**Burt Road Development**

Mr. Leavitt made a motion to continue the public hearing without discussion to April 14, 2020 at 7:30 PM and to April 28<sup>th</sup> and May 12<sup>th</sup> at 7:30 pm Ms. Knowles seconded the motion. Mr. Bergeron conducted a roll call vote and all voting members voted affirmatively. Neil Magenheim did not vote on this topic.

**90 Beacon Street – Frenchman’s Reserve – Public Hearing**

Mr. Magenheim made a motion to continue the public hearing without discussion to April 14, 2020, April 28, 2020, and May 12, 2020 at 7:30 PM. Ms. Knowles seconded the motion. Mr. Bergeron conducted a roll call vote and all members voted affirmatively.

**Other Business**

The Planning Board and Planning Staff discussed the procedure for allowing the public to comment on items during future virtual Planning Board Meetings. The Planning Division will work with Andover IT to figure out best practices for allowing public participation. Due to the COVID-19 Pandemic, all public gatherings have been postponed until after May 4, 2020 with a likely continuation of that order from Governor Baker.

**Adjourn**

Mr. Magenheim made a motion to adjourn the meeting. Mr. Leavitt seconded the motion. Mr. Bergeron conducted a roll call vote with all members voting affirmatively.