



DEPARTMENT OF COMMUNITY DEVELOPMENT & PLANNING
ANDOVER TOWN OFFICES, 36 BARTLET STREET
ANDOVER, MA 01810
<http://www.andoverma.gov/cdp>

*5-8-19 Approved.
as corrected*

**BALLARDVALE HISTORIC DISTRICT COMMISSION
MEETING MINUTES DRAFT #1
Wednesday, April 3, 2019 at 7:00 P.M.
Second Floor Conference Room, Andover Town Offices**

The meeting was called to order by Chair, Joanna Reck, at 7:01PM

Present: Joanna Reck, Diane Derby, Remi Machet, Bob Branca, Matt Pimentel, Gary Rowe, Sara Sobieski
Absent: Ron Abraham *Negrilli*

Sara Sobieski will be made a full voting member for this meeting.
Nigrelli

APPLICATIONS:

174-176 Andover Street (BH-19-03), Steve + Madelyn Mitton
Replacement of siding, trim, decks, door, exterior lights + signage

Motion: Move that application BH19-03 does fall under the BHDC purview (Machet/Pimentel 7-0)
Motion: Move that application BH19-03 can have a public hearing waived for a public meeting. (Machet/Pimentel 7-0). Joanna will be the project liaison.

6 Clark Road (BH-19-02), Sara ^{*Sobieski*} Nigrelli
Replacement of windows, addition of gutter

Sara recuses herself from this application

Double hung windows to be wood clad in aluminum. Switching the wider single windows to two double hung windows. Board suggested a stud pocket, if possible. Grid patterns will be 6 over 6 to match existing. Basement window will be 3 wide/1 high grids. Aluminum gutters will be only on single story.

Motion: Move that application BH19-02 does fall under the BHDC purview (Machet/Pimentel 6-0)
Motion: Move that application BH19-02 can have a public hearing waived for a public meeting. (Machet/Pimentel 6-0).

PUBLIC MEETINGS: None

PUBLIC HEARINGS:

Town of Andover (BH-19-1), Andrew Flanagan/Jeff Shaw

Demolition of house at 161 Andover Street + the existing fire station
New building construction, retaining wall, park, signage

Motion: Motion to recess the Commission (Machet/Pimentel 7-0)

Motion: Motion to open the public hearing for BH 19-01 (Machet/Pimentel 7-0)

Applicant asked to continue the public hearing until further notice. Applicant has submitted a signed extension through August 15, 2019.

CITIZEN'S "SPEAK TIME":

COMMUNICATIONS, REPORTS AND OTHER COMMISSION BUSINESS:

1. Motion to approve the meeting minutes from 3/6/19 as corrected (Machet/Pimentel 7-0)

Motion: To adjourn (Machet/Rowe 7-0) at 8:36pm