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*6.1.22 Accepted
Res written
D. Derby*

DEPARTMENT OF COMMUNITY DEVELOPMENT & PLANNING
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**BALLARDVALE HISTORIC DISTRICT COMMISSION
MEETING MINUTES DRAFT #3
Wednesday, April 6, 2022 at 7:00 P.M.
Virtual**

The meeting was called to order by Chair, Joanna Reck at 7:11 PM
Present: Joanna Reck, Sara Nigrelli, Remi Machet, Diane Derby, John Maier
Absent: Ron Abraham

Public Hearings:

18 Clark Rd. (BH22-2) – Terry Flynn, owner + Bill Hurley, architectural designer, addition to existing house

Motion to open the public hearing (Machet/Maier 5-0)

Documents reviewed/discussed:

Revised floor plans and exterior rendering from Architect

Emailed letter from neighbor BallardVale United Church, Rev. Adam Isbitsky

The applicant noted she also has an email in support from another abutter, Ann Hamilton of 20 Clark Rd

Old photo of the home circa 1960's that was found by Joanna at the Andover Center for History + Culture

Bill Hurley mentioned, per the Commission's last meeting request, that he called out window grills and sizes, siding type, roof eaves were modified to have rake returns, and he noted there would be no gutters as the house currently has no gutters. There were no further questions from the Commission.

Motion to close the public hearing (Machet/ Maier 5-0)

Motion: I move that the BallardVale Historic District Commission finds that the proposal of application BH-22-2 is consistent with the requirements of the BVHDC by-law and regulation of said Commission and in keeping with the historic character of the neighborhood and that, therefore, a COA shall issue with no conditions. (Machet / Maier 5-0)

Public Meetings: None

Applications: None

Citizen's Speak Time: None

Communications, Reports, and other Commission Business:

1. Approval of March meeting minutes (Maier/ Machet 5-0)
2. Application revision –Sarah suggested a link to the official laws and guidelines, Remi suggested shortening the web address to something shorter for ease of typing it in, copies requested will be reduced to 7 from 10, the process page has one edit, and the meeting deadlines and dates will be included in the application. Joanna will revise the document and Commission will review and vote on it next month
3. Window guideline revisions - (Machet / Maier 5-0)
4. Diane will store the tree lighting sign while Remi's garage is under construction
5. Diane noted that the new Gazette will be coming out shortly

Motion to adjourn the meeting (Maier/ Machet 5-0) at 7:41pm.

Documents

1. Revised floor plans from Architect for 18 Clark Rd
2. Exterior rendering from Architect for 18 Clark Rd.
2. Emailed letter of support from neighbor BallardVale United Church, Rev. Adam Isbitsky.
3. Old photo of the 18 Clark Rd home circa 1960's that was found by Joanna at the Andover Center for History + Culture.
4. March 2, 2022 Minutes
5. BVHD Application
6. Window Guidelines (from Preservation Commission and BVHDC)