

375th Anniversary Full-Committee Meeting
April 11, 2022 5 PM
Town Offices (in-person)

Attendees: Buzz Stapczynski, Chm., Tom Adams, Clerk, Susie Pokress, Joann Michalik, Melissa Litton, Bill Pennington

Buzz Stapczynski: Called the meeting to order at 5 PM. Called roll; no public participation or correspondence/citizen input.

Buzz announced that the 375th Committee will be among the honorees at the Andover Rotary's 2021 'Citizens Who Care Award' dinner at the Andover Country Club on May, 19, 2022.

Event Status/Buzz:

Melissa Litton: Need to check Andover TV and see if video of the "Presidential Visits" has been posted.

Buzz: Memorial Day – Veteran's Service Office looking for a speaker. Buzz suggested Rich Padova and John Doherty, depending on his health (Bill Pennington will check). Speech would be 5-7 minutes in length. Tom Adams suggested one of our leading politician – Rep. Tram Nguyen. Joann Michalik mentioned a teacher at Andover H. S. (she will get the teacher's name and check on availability).

Buzz: asked for update on donor/sponsor/volunteer event at the Peabody Institute of Archaeology scheduled for June 22, 2022. Joann and Susie are canvassing caterers (may use two caterers – one (1) for cheese a second for light hors d'oeuvre. A question was raised as to whom has liability for alcohol – the response was the serving company. **Susie Pokress** (I think) mentioned it may take a month to get a liquor license from the Town.

Joann: reviewed the proposed budget for the Peabody event: the net is approximately \$13,000 for 75 attendees (\$173.33/head; \$17,000 for 100 attendees (\$170/head). Given the \$24,400 in remaining funds, less the \$3,500 for the South Church concert leaves an approximate remaining balance of \$20,900. Depending on the Peabody event attendance, once that is deducted, the remaining balance will range from \$7,400 to \$7,900 to fund the remaining events.

Joann: asked for an update on the Classic Car Show. Tom Adams said there will be not funding from the 375th for the car show and that the 375th Platinum & Gold sponsors

will be included on the banners etc. Tom will empathize that requirement at the next Car Show Committee meeting.

Tom Adams: Asked Joann to sent me a complete list of all small donors/volunteers for the 375th website.

We will also need the same list for the 375th video Sean Murphy/ Andover TV is currently shooting/editing.

Next full-committee meeting is on April 28, 2022.

Buzz called for a motion to adjourn at 6:25 pm.