



DEPARTMENT OF COMMUNITY DEVELOPMENT & PLANNING  
ANDOVER TOWN OFFICES, 36 BARTLET STREET  
ANDOVER, MA 01810

<http://www.andoverma.gov/cdp>

Andover Preservation Commission  
MINUTES  
Tuesday, April 11, 2023 at 6:30 P.M.  
2<sup>nd</sup> Floor Conference Room  
Andover Town Offices

**Present:** Jim Batchelder (non-voting), Amy Bloom, Leo Greene, Karen Herman, Joann Michalik, Joanna Reck

**Absent:** Eric Daum, Leslie Frost

**Roll call attendance:** Amy Bloom, Leo Greene, Joann Michalik, Joanna Reck, Karen Herman

**REVIEW OF PLANS: 6:30 PM**

**37 Porter Road, PC-17-05:** Review of continuing restoration and construction of historic building with preservation restriction, Todd Wacome, owner.

Todd Wacome described the project for the garage doors. He presented examples of garage doors that are planked. He is considering Wayne Dalton Mustang Colonial Collection without windows and also Clopay Design 1 Reserve Collection. The door size is 8'.

**Vote**

The Preservation Commission voted on a motion by Leo Greene, Joanna Reck/second, to approve (5-0) the project at 37 Porter Road, PC-17-05 on April 11, 2023 for 8' high garage doors to be either Wayne Dalton Colonial Collection Mustang without windows or Clopay Design 1 reserve collection.

Roll call vote: Amy Bloom yes, Leo Greene, yes, Karen Herman, yes, Joann Michalik yes, Joanna Reck yes. Approved (5-0)

**139 Shawsheen Road, PC-22-60:** Seeking recommendation to the Zoning Board to approve a Dimensional Special Permit for Historic Preservation and certification that the structure is historic, Mark Bausemer, owner. **Application moved to the May 9, 2023 meeting at the applicant's request.**

**3 Lewis Street, PC-23-10:** Window replacement, replace 5 windows on 1<sup>st</sup> floor to match 2<sup>nd</sup> floor with 4000 Series Vinyl Windows. Janice Fennelly, applicant. Janie and James Fennelly, owners

Janice Fennelly presented: She has owned her home for 30 years and wants to replace 5 windows to match the upstairs windows that have no grids. They attempted to restore those windows in 2008. They want to maintain the trim around the windows. The decorative window is staying. Joanna Reck requested that they save old windows in case a future owner would want to restore and reinstall them. Ms. Fennelly agreed.

**Vote**

The Preservation Commission voted on a motion by Leo Greene, Joanna Reck/second, to approve (4-1) the project at 3 Lewis Street, PC 23-10, on April 12, 2023, for 5 replacement windows with a 2/2 exterior applied muntin replacement window and a recommendation that the applicant store the original 5 windows.

Roll call vote: Amy Bloom no, Leo Greene, yes, Karen Herman, yes, Joann Michalik yes, Joanna Reck yes. Approved (4-1)

**7 Carisbrooke Street, PC-23-11:** Window replacement, replace (7) broken, unsafe windows with same style.

Mathews Brothers Walcott, vinyl replacement windows, SDL, grills on exterior with contoured grill in airspace. Regina Abedella, applicant, owner

Steven French presented the project. The seven new windows will match the existing 6/1's window. These windows are inserts. The trim will remain. They will be leaving front windows in place.

**Vote**

The Preservation Commission voted on a motion by Leo Greene, Joanna Reck/second to approve (4-1) the project at 7 Carisbrooke Street as presented April 11, 2023, with the recommendation that the applicant consult the Preservation Commission's window guidelines (see attached) and explore refurbishment of the original 6-7 windows rather than replacement. Roll call vote: Amy Bloom no, Leo Greene, yes, Karen Herman, yes, Joann Michalik yes, Joanna Reck yes. Approved (4-1)

**14 Sunset Rock Road, PC-23-4:** Addition of portico to main front entry. Susan & John Newton, applicants, owners. **Application moved to the May 9, 2023 meeting at the applicant's request.**

**DIMENSIONAL SPECIAL PERMIT-HISTORIC PRESERVATION PROJECTS CONTINUED:**

**94 (96) Woburn Street, PC-20-15:** Review and approval of Preservation Restriction, Kathryn Morin, attorney. Relocate historic house and small barn/garage on new lot at 94 Woburn Street. James Cappiello, owner. Preservation Restriction in process. Special permit extension to 8-2023 approved by the Zoning Board of Appeals. No action presently required.

**Minutes:** March 14, 2023. Leo moves the minutes: Joanna/second Roll Call vote: Amy Bloom yes, Leo Greene yes, Joan Michalik, abstain, Joanna Reck, yes, Herman, yes. (4-1 abstention)

**Discussion and vote on meeting in person or staying remote until next May, 2024.**

Leo Greene moved that we hold Preservation Commission meetings in person with an individual's option of attending virtually. Meetings may be scheduled as entirely virtual due to health and safety conditions. Joanna Reck/second. Roll Call vote: Amy Bloom yes, Leo Greene yes, Joann Michalik yes, Joanna Reck, yes, Karen Herman, yes. Approved (5-0)

**Request for review:**

Preservation Commission member Jim Batchelder requested that the Preservation Commission review the official seal used on historic building markers at the request of the Andover Center for History and Culture at the Preservation Commission's May 9, 2023 meeting.

**Adjourn:** Leo Greene moved the motion to adjourn. Joanna Reck/second. Roll Call vote: Amy Bloom yes, Leo Greene yes, Joann Michalik yes, Joanna Reck, yes, Karen Herman, yes. Approved (5-0)

**Application Documents:**

**37 Porter Road:** applicant presented images of the proposed door styles at the meeting.

**139 Shawsheen Road, PC-22-60:** preservation application draft document, addendum description of document, quitclaim deed, site plan

**3 Lewis Street, PC-23-10:** photographs, product specification sheets.

**7 Carisbrooke Street, PC-23-11:** product specification sheets.

**Next meeting:** May 9, 2023

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The matters listed above are those that are reasonably anticipated by the Chair to be discussed at the meeting. Matters may be discussed out of order or may be deferred. Any member of the public wishing to attend this meeting who requires special accommodations in accordance with the Americans with Disabilities Act should contact the Town Manager's Office at 978-623-8210 or [manager@andoverma.gov](mailto:manager@andoverma.gov).

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