

**Call to Order**

The meeting was called to order at 1:04 p.m. and was conducted via Webex. Present were: Tom Childs, Jeremy Cyrier, Vice-Chair Suzanne Korschun, Joyce Losick-Yang, Planning Director Paul Materazzo, Andrew Maylor and Clerk Lais Washington; also present were: Theresa Peznola, Senior Planner Lisa Schwarz, Town Clerk and Chief Strategy Officer Austin Simko and McCall/Almy Team member Lauren Donahue.

**Minutes**

April 14<sup>th</sup> minutes: a recommendation was made to amend the final sentence in 4<sup>th</sup> paragraph entitled: **Review “Round 1” Proposal Evaluation Scorecard and Process for Reviewing and Evaluating “Round 1” Proposals** to read as follows:

*Once proposals are distributed to Committee members, likely via a shared file site after the April 22<sup>nd</sup> due date, members will score them independently, and then discuss together as a group in order to work toward selection of a group of finalists from whom a final proposal will be requested and then an invite will be extended for an interview.*

*A motion was made by Mr. Cyrier seconded by Mr. Materazzo to approve the April 14th minutes as amended (above). The motion passed by unanimous (7-0 roll call) vote.*

*A motion was made by Mr. Childs seconded by Mr. Maylor to approve the May 11th minutes. The motion passed by unanimous (7-0 roll call) vote.*

**Review and Evaluate Submissions of Initial (“Phase One”) Proposals of Town Yard**

Pulte application references were checked resulting in a *Highly Advantageous* score for 2 C (Past Performance/References of Proposer) and an Overall Composite Rating of *Advantageous*.

A suggestion was made to invite developers who received an overall *Highly Advantageous* rating to move forward to the next round, and discuss any who received an *Advantageous* rating who should be considered for moving forward.

*A motion was made by Mr. Materazzo seconded by Ms. Losick-Yang to move Trinity Financial’s proposal forward as a Highly Advantageous proposal. The motion passed by a 6-0 roll call vote.*  
Mr. Maylor recused himself.

*A motion was made by Mr. Materazzo seconded by Ms. Washington to move forward Procopio Companies’ proposal as a Highly Advantageous proposal. The motion passed by unanimous (7-0 roll call) vote.*

*A motion was made by Mr. Materazzo seconded by Ms. Washington to move forward Minco Development’s proposal as a Highly Advantageous proposal. The motion passed by a 6-1 roll call vote.*

*A motion was made by Mr. Materazzo seconded by Ms. Washington to move Leggat McCall Properties’ proposal forward as a Highly Advantageous proposal. The motion passed by unanimous (7-0 roll call) vote.*

There was a brief discussion about Post Road Residential which got an *Advantageous* rating but the decision was not to move them forward.

**Review and Evaluate Submissions of Initial (“Phase One”) Proposals of Town Yard (cont’d)**

The 4 Highly Advantageous Proposers will be notified to submit their more detailed proposals by the July 22<sup>nd</sup> date as indicated in the RFP. The Planning Objectives and Selection Criteria are clearly written in the RFP and Proposers are welcome to listen to the public recorded meetings.

The Selection Committee will reconvene following receipt of the Round 2 proposals unless a planning meeting is scheduled prior to then. Recommendations will be made to the Select Board after reviewing Round 2 proposals. Appreciation was expressed to the Selection Committee members, McCall/Almy team and Town Staff.

**Adjournment**

On a motion by Ms. Losick-Yang seconded by Mr. Maylor, the meeting was adjourned at 1:42 p.m.