

Select Board Meeting
Minutes of Tuesday, June 7, 2022
School Administration Building
2nd Floor School Committee Conference Room
30 Whittier Court, Andover, MA 01810

I. Call to Order – 7:00 P.M.

Chairman Vispoli called the Select Board Meeting of June 7, 2022 to order at 7:00 P.M. Members present: Chris Huntress Annie Gilbert, L Gregory, and Melissa Danisch. Others in attendance: Town Manager Andrew Flanagan, Town Clerk Melissa Ripley, and Town Counsel Tom Urbelis.

II. Opening Ceremonies

A. Moment of Silence/Pledge of Allegiance

The meeting began with a Moment of Silence followed by the Pledge of Allegiance.

B. Proclamation in Recognition of LGBTQ+ Pride Month

Lisa Casio from the DEI Commission read the Proclamation declaring that the Andover Select Board declares June 2022 LGBTQ+ Pride Month in the Town of Andover and urges all residents to take part in this observance. Annie Gilbert moved to accept the month of June 2022 as Pride Month in the Town of Andover. Motion seconded by Laura Gregory and voted 5-0 to approve.

On Saturday, June 25th South Church will once again hold a Pride Parade in Downtown Andover starting at 12:00 PM. Please join them for food games, and fun activities.

III. Communications/Announcements/Liaison Reports

The Town Manager provided an update on the Main Street Construction Project. There has been a lot of activity and the contractor has run into an unanticipated issue relative to railroad ties and labor shortage; however they expect to finish the service connections between Elm Square and Chestnut Street soon. The construction activity on Main Street should be drawing to a close and moving onto Essex Street.

Melissa Danish attended the Mix and Mingle of the Andover Arts Cultural Committee It was a great event and wonderful to see all of the artists.

Chris Huntress congratulated the AHS Class of 2022 who graduated last night. Thanks to the School Committee for hosting the event which was followed by Senior Safari held at AHS after a 2-year hiatus due to Covid; over 300 students attended the event.

Laura Gregory, who represents the Board on DEI Commission, read the letter in regards to the Buffalo shooting targeting Black people in Buffalo, New York. Andover continues to work together to contribute to an inclusive Andover to combat racism and discrimination. There are links on the DEI page on the Website.

Annie Gilbert thanked Chris Huntress on a sensational job as Chair of the Board over the past year and on behalf of the Board, welcomed Alex Vispoli as the new Chair.

Chairman Vispoli thanked the Patriotic Holiday Committee and Mark Comeiro on the Memorial Day Parade event. The 4th of July Pancake Breakfast is going to be back on this year along with the Spirit Parade. More details to follow.

IV. Citizens Petitions and Presentations

Kathy Grant, 83 Morton Street, Andover said the Warrant Article on evaluating Town Leadership did not pass at Town Meeting, but she provided additional facts that were not correctly reported and suggestions on the survey. She asked that they look at some of the top companies who use send out a performance survey to employees. Ms. Grant also commented on SMART Goals and goal setting for the Town Manager suggesting they follow the advice of the Mass Municipal Association.

Dick Howe, 3 Robandy Road thanked the Board for the gift he received at Town Meeting for his year of service on the Board.

V. Regular Business

A. Preservation Restriction

Board to review and consider voting to approve and accept a Preservation Restriction at 275 South Main Street. Atty. Mark Johnson reported on the Preservation Restriction which has been approved by the Commission, the State, the Andover Preservation Board and reviewed by Town Counsel.

Chris Huntress moved to approve and accept the Preservation Commission for 275 South Main Street, Andover, MA. Motion seconded by Melissa Danish and voted 5-0 to approve.

B. Acceptance of Gift from Andover Home for Aged People

Board to consider voting to accept a gift of \$16,000 from the Andover Home for Aged People to Andover Elder Services for podiatry care. This is an annual gift from the Andover Home for Aged People. Jane Burns, Director of Elder Services, thanked them for the funds for this program which provides a much-needed service.

Annie Gilbert moved to accept the gift of 16,000 from the Andover Home for Aged people to Elder Services podiatry care. Motion seconded by Laura Gregory and voted 5-0 to approve.

C. Special Municipal Employee Disclosure

Board to review and consider voting to sign Disclosure by a Special Municipal Employee of Financial Interest in Municipal Contract as required by M.G.L. c. 268A, § (20D). The Town Manager explained that a member of the Council on Aging would like to teach a course on Chinese Brush Painting at the Senior Center. The request has to be approved by the Board.

Laura Gregory moved for the Board to approve and sign the Disclosure by Grace Lin in a Special Municipal Employee of Financial Interest in Municipal Contract as required by M.G.L. c. 268A, § (20D) as presented. Motion seconded by Annie Gilbert and voted 5-0 to approve.

D. Select Board Goal Discussion

Board to discuss potential goals for 2022-2023 Town Manager & Select Board Strategic Goals & Objectives.

1. Review of the Town Manager's Goals/Response and Achievements as well as providing a new document for the coming year.

2. Schedule for Goals discussion: Chair Vispoli would like to discuss specific goals at the June 21 Goal workshop and received an update on this year's goals. In advance of the Goal's Workshop, the Board should send him any other goals they would like to add. They would hope to finalize the goals by July 6th or a date to be determined. Tonight they discussed the process and possible dates for voting on the goals (i.e. July 13-August 1-August 16).

Dick Howe, 3 Robandy Road, spoke about the process for the Town Manager's Goals which he has been very impressed with; although very few people are aware of the process. The Board should think more broadly about the nature of democracy in Andover and how democratic and well informed the citizens are. However, relatively few people have the benefit of knowing the entire range of issues. He suggests that the Town needs to provide more communication tools, especially since local press is drying up. Local Town officials should take the initiative to reach out to town residents about the nature of the information that is provided. For example, the communication could include a headline, links to presentations, and factual discussions of decisions reached. They could also consider providing a bi-weekly summary of information.

Annie Gilbert added that the League of Women Voters used to take notes and send out newsletters with a summary of previous issues. Moving along through Covid has changed the way we meet and linking various items and providing a short summary of meetings would be beneficial. The Committee agreed there is room for improvement and we have to address how we use social media. We need to work with our local media to help them to help us for more concise ways to report the information.

The Town Manager said that the Board will be receiving an update on the new website that will provide a variety of ways to review information

Kathy Grant, Morton Street, suggested the Board adopt Robert's Rules / Parliamentary Rules and put out information on agenda deadlines for Special Town Meeting. Melissa Ripley said she and Town Counsel are working on this.

VI. Consent Agenda

A. Appointments by the Town Manager

Annie Gilbert moved that the following appointments by the Town Manager be approved and that members of the Andover High School Building Committee be designated as Special Municipal Employees. Motion seconded by Chris Huntress. Motion voted 5-0 to approve.

Department	Name	Position	Rate/Term	Date of Hire
Andover Fire Rescue	Cameron Connor <i>(Deming Yang)</i>	Firefighter	\$61,359.82/yr	7/5/2022
Andover Fire Rescue	Andrew Silvestro <i>(John McMullen)</i>	Firefighter	\$61,359.82/yr	7/5/2022
Department of Public Works	Nicholas Viens <i>(Randy Farnan)</i>	Highway Equipment Operator I	\$26.68/hr	6/21/2022
Department of Public Works	Miguel Hernandez <i>(Patrick Kelley)</i>	Highway Equipment Operator I	\$25.87/hr	6/21/2022
Department of Public Works	Kevin Ring	Temporary Seasonal	\$18.00/hr	5/23/2022
Human Resources	Lynn Wronkowski	Temporary Benefits Assistant	\$40.00/hr	6/13/2022
Memorial Hall Library	Jianna Christopher	Temporary Sunday Substitute Librarian	\$45.00/hr	6/8/2022
Memorial Hall Library	Laura Harrington	Temporary Sunday Substitute Librarian	\$45.00/hr	6/8/2022
Community Services – Youth Services	Dia Arora	Seasonal	\$15.00/hr	5/2/2022
Community Services – Youth Services	Kaitlin MacAllister	Seasonal	\$15.00/hr	6/7/2022
Community Services – Youth Services	Lorenzo Raponi	Seasonal	\$15.00/hr	5/10/2022
Andover High School Building Committee	Andrew Flanagan	Member	Term Expires June 30, 2025	6/7/2022
Andover High School Building Committee	Dr. Magda Parvey	Member	Term Expires June 30, 2025	6/7/2022
Andover High School Building Committee	Caitlin Brown	Member	Term Expires June 30, 2025	6/7/2022
Andover High School Building Committee	Janet Nicosia	Member	Term Expires June 30, 2025	6/7/2022

Andover High School Building Committee	Mark Johnson	Chair	Term Expires June 30, 2025	6/7/2022
Andover High School Building Committee	Nancy Kimmelman	Member	Term Expires June 30, 2025	6/7/2022
Andover High School Building Committee	Michael Prout	Member	Term Expires June 30, 2025	6/7/2022
Andover High School Building Committee	Shannon Scully	Member	Term Expires June 30, 2025	6/7/2022
Andover High School Building Committee	Taylor Webber	Member	Term Expires June 30, 2025	6/7/2022

VII. Approval of Minutes

A. Board to approve minutes from the following meetings:

1. April 2, 2022
2. May 18, 2022

Chris Huntress moved to approve the Select Board Minutes of April 2, 2002 and May 18, 2022. Motion seconded by Melissa Danisch and voted 4-0-1 to approve. Laura Gregory abstained.

VIII. Adjourn

At 8:05 P.M. on a motion by Laura Gregory and seconded by Chris Huntress the Andover Select Board voted 5-0 to adjourn the meeting of Tuesday, June 7, 2022.

Respectfully submitted,

Dee DeLorenzo
Recording Secretary

June 7 2022 Select Board