

Town of Andover
375th Anniversary Committee Meeting
Minutes
June 9, 2021 (Virtual) at 5 PM

Meeting called to order by Chairman Paul Mackay at 5:05 pm

Chairman called roll. Present were:

Chairman Mackay, Tom Adams, Committee Clerk, Buzz Stapczynski, Joann Michalik, Susan Pokress, Melissa Litton

Others present: Alex Vispoli and Ann Ormond

Correspondence - SHED wants to participate in Community Day.

Publicity Report - Tom Adams

Print media update including Townsman and Patch submissions

Ann Ormond: 375th website will go live tonight or tomorrow morning.

Buzz Stapczynski : Will place lawn signs at Wood Park (public property) over the weekend.

Tom Adams: Asked Paul about status of draft of an outreach letter to potential sponsors and large donors.

Paul: Needs to be current with the date it is released; make certain we are accurate, that we're doing what we've said we'd do (i. e. events).

Tom has written a page for the 375th MHL Friends cookbook.

Fundraising Report - Joann Michalik

Each member has 20 leads to follow up on.

Have received multiple responses with commitments from:

MKS \$5,000

Tom Carroll \$1,000

Greg Sebasky has committed to \$50,000 for some designated events

Event Planning report – Susan Pokress

Response received from: South Church, Andover Garden Club

Laser light show update given

There will be a meeting on 6/19 with the Destination Imagination team on the illumination

Work to be done on budget items

Paul gave an update on the NE Fall Classic Car Show. To be produced and curated by Wes Pettengill who does numerous car shows. The date is Sunday, October 17, 2021 from 9 AM – 2 PM. Buzz asked if it was possible for the cars to do a loop through town at the end?

A motion was made by Susie and seconded by Buzz to approve the car show. Roll call and motion passed unanimously.

Meeting schedule – Paul MacKay

Paul suggested that the sub-committees meet every other week from the full committee. The sub-committee chairs can make the decision to meet or delay a meeting. It was noted that meetings will need to be held in-person starting on June 15th.

Melissa asked if we could follow-up on items via email. Paul noted that was fine, we cannot deliberate via email.

We should plan on meeting on the alternate weeks moving forward – Full committee, sub-committees, full committee etc.

It was agreed that Ann would send out a meeting schedule.

A motion was made by Joann and seconded by Melissa to meet on the alternate weeks as listed above. Roll call vote and motion passed unanimously.

New Business – Joanna asked that all committee members make a personal donation to the fundraising efforts. No amount stated, just a donation so that she and the fundraising committee can say that all members have donated to the 375th.

Paul stated that there may be individuals that may be looking to transfer stocks as a donation. More to come on this question.

There being no further business a motion was made by Buzz and seconded by Joann at 6:03 PM to adjourn. Roll call vote was made. Motion passed.