



DEPARTMENT OF COMMUNITY DEVELOPMENT & PLANNING
ANDOVER TOWN OFFICES, 36 BARTLET STREET
ANDOVER, MA 01810

<http://www.andoverma.gov/cdp>

BALLARDVALE HISTORIC DISTRICT COMMISSION

MEETING MINUTES DRAFT #2

Wednesday, June 10, 2020 at 7:00 P.M.

Virtual

The meeting was called to order by Chair, Joanna Reck at 7:00 PM

Present: Joanna Reck, Diane Derby, Gary Rowe, Matt Pimentel, Sara Nigrelli, Remi Machet

Absent: Ron Abraham

Applications:

24 River Street (BH20-8) Heritage Builders – construction of new house

Joseph described the situation why he decided to pull the house down to make it safe.

It was suggested they make the rakes a bit deeper. The board noted they need more information listed below and a materials list, applicant will submit.

1. Spec sheet, sizes, and grid patterns on all windows and trim
2. Spec sheet, size and style of front door and trim
3. Spec sheet and size of garage doors, including window size and grid pattern
4. Eave and rake details, size, trim - we need detailed drawings
5. Corner boards and water table size and spec
6. Roof pitch, height of ridge, floor heights
7. Shingle type and exposure, spec sheet
8. Foundation covering, exposure dimensions
9. Detailed drawing of porch roof, with dimensions and pitch
10. Front steps, size, material, spec sheet
11. Chimney, size, material, spec sheet
12. Elevations for both original and proposed houses with dimensions included

Motion: Move that application BH20-8 does fall under the BVHDC purview (Machet/Pimentel 6-0)

Motion: Move that application BH20-8 can have a public hearing. (Machet / Pimentel 6-0).

Public Meetings:

174-176 Andover Street (BH20-5) & request for extension on BH19-3 –Madelyn Mitton – Fence

Extend existing fence (same previously approved) around corner. Requesting a year extension for previous application BH19-3, which was granted.

Motion: I move that the BallardVale Historic District Commission finds that the proposal of application BH20-5 is consistent with the requirements of the BVHDC by-law and regulation of said Commission and in keeping with the historic character of the neighborhood and that, therefore, a COA shall issue. (Pimentel/Rowe 6-0)

22 River Street (BH20-6) – Tom Carroll – addition of shutters and gutter

Applicant would like to add wood shutters on front elevation only. Shutters will have traditional hardware and shutter dogs. Addition of aluminum gutters.

Motion: I move that the BallardVale Historic District Commission finds that the proposal of application BH20-6 is consistent with the requirements of the BVHDC by-law and regulation of said Commission and in keeping with the historic character of the neighborhood and that, therefore, a COA shall issue. (Pimentel/Rowe 6-0)

20 River Street (BH20-7) – Ruth Olney – fencing and gate

Replacing existing 6'-0" cedar stockade fence along side with same fencing. Adding 36" tall cedar stockade fence and gate at front.

Motion: I move that the BallardVale Historic District Commission finds that the proposal of application BH20-7 is consistent with the requirements of the BVHDC by-law and regulation of said Commission and in keeping with the historic character of the neighborhood and that, therefore, a COA shall issue. (Pimentel/Rowe 6-0)

Public Hearings: None

Citizen's Speak Time: None

Communications, Reports and other Commission Business:

1. Approval of Minutes: 5/20/20 (Machet/Pimental 6-0)
2. Dates of July and August meetings: July 8, Aug 5 discussed.
3. Warrant articles: (Diane to notify Austin Simko, Town Clerk, of BVHDC position on three articles below from Town Warrant)
 - #29 Acquisition of 157 Andover Street (board noted ~~no~~ support, but only the acquisition of the house/property. Any further work will need an application, review and approval)
 - #33 Zoning By-Law Amendment – Signage Bylaw (board noted they don't have enough information to make a decision)
 - #37 Dedication and name of new Firestation (board noted ~~in~~ opposition, as it wanted to retain BallardVale name)
4. New member Michael Silverman to be appointed by Select Board. We have heard nothing, so Joanna will check to see if Michael and Town Manager have made contact.

Motion to adjourn the meeting (Machet/Pimental 6-0) at 8:15pm.

